

Tri-County Educational Service Center Treasurer Application

741 Winkler Drive, Wooster, Ohio 44691
 Phone: 330-345-6771 Fax: 330-345-7622
 Website: www.tricountyesc.org

Date: _____

Name: _____
Last First Middle E-mail address

Other names which may appear on official documents (e.g.maiden): _____

Present Address: _____ Tel. No.: _____

Area Code & Number

Permanent Address: _____ Tel. No.: _____

Area Code & Number

Present Position: _____ Employer: _____

Are you presently under contract to another school district? Yes _____ No _____

If yes, when does the contract expire? _____

Do we have permission to contact your present employer? Yes _____ No _____

Do you hold a valid Ohio Treasurer's License? Yes _____ No _____

License Number _____

If not, are you eligible for an Ohio Treasurer's License? Please explain

Training

| | School or Institution Name | Diploma, GED, or Degree | Year of Graduation | Dates of Attendance From-To | Semester Hours Credit | Quarter Hours Credit |
|--|----------------------------|-------------------------|--------------------|-----------------------------|-----------------------|----------------------|
| High School | | | Not Required | Not Required | | |
| Undergraduate College | | | | | | |
| Graduate Work | | | | | | |
| Special (Other) | | | | | | |
| TOTAL HOURS (undergraduate/graduate) | | | | | | |

Employment Experience

| Name of School or Business and Location | Position Held | Dates From-To | No. of years |
|---|---------------|---------------|--------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Professional organization(s) in which you hold membership(s) and for how long?

Number of days of accumulated sick leave, if any? _____

Present Salary: _____ Minimum salary per year you would accept: _____

Have you retired from any state public employee retirement system? Yes _____ No _____

If so, date of retirement: _____

Have you ever had a contract non-renewed? Yes _____ No _____

If yes, please give the position you held and the date of the non-renewal:

Why are you looking to make a change from your current position?

References: Give five references, including board members, superintendents, principals or others who have first-hand knowledge of your character, personality, scholarship, and abilities.

| | <u>Name</u> | <u>Address</u> | <u>Phone</u> | <u>Official Position</u> |
|----|-------------|----------------|--------------|--------------------------|
| 1. | _____ | _____ | _____ | _____ |
| 2. | _____ | _____ | _____ | _____ |
| 3. | _____ | _____ | _____ | _____ |
| 4. | _____ | _____ | _____ | _____ |
| 5. | _____ | _____ | _____ | _____ |

Read Carefully

All applications for employment are subject to a criminal records check through the Bureau of Criminal Identification and Investigation and Federal Bureau of Investigation pursuant to the authority of Section 3319.39 and Section 109.572, Revised Code.

ANY PERSON WHO KNOWINGLY MAKES A FALSE STATEMENT IS GUILTY OF FALSIFICATION UNDER SECTION 2921.13 OF THE REVISED CODE, WHICH IS A MISDEMEANOR OF THE FIRST DEGREE



Employee Signature (no electronic signatures please)

Date

(This application will remain active for 12 months; please contact us if you wish to renew it)

*** An Equal Opportunity Employer**

Please include the following with this application:

- 1. Copies of transcripts**
- 2. Copy of a current Treasurer Certificate/License**
- 3. Three letters of reference by professionals who have known you at least a year (not relatives)**
- 4. Current resume and letter of interest**

**Return to: James Ritchie, Superintendent
Tri-County ESC
741 Winkler Dr.
Wooster, OH 44691
Email: tesc_jritchie@tccsa.net**