

Tri-County Educational Service Center

Application for Superintendent

741 Winkler Drive

Wooster, Ohio 44691

330-345-6771

Fax: 330-345-7622

Website: www.tricountyesc.org

Date _____

Please type or print in black ink

1. _____
Last Name *First Name* *Middle*

Street Address

City

State

Zip Code

Cell Number

Home Number

Work Number

Email Address

2. Present Position _____ Employer _____

Are you presently under contract to another district? Yes _____ No _____

If yes, when does the contract expire? _____

Do we have permission to contact your present employer? Yes _____ No _____

3. Do you hold a valid Ohio Superintendent's License? Yes _____ No _____

License Number _____

If not, are you eligible for an Ohio Superintendent's License? _____ Please explain _____

What other education licenses do you hold or have held?

4. Training:

| | School or Institution Name | Course | Diploma or Degree | Semester Hours Credit | Quarter Hours Credit |
|---|----------------------------|--------|-------------------|-----------------------|----------------------|
| High School | | | | | |
| Undergraduate College | | | | | |
| Graduate Work | | | | | |
| Special (Other) | | | | | |
| TOTAL HOURS (undergraduate/graduate) | | | | | |

5. Total hours credit for courses in education: Semester _____ Quarter _____

6. Military experience

Branch

Number of Months

| | |
|--|--|
| | |
| | |

7 Foreign travel experience

Where?

When?

How long?

| | | |
|--|--|--|
| | | |
| | | |
| | | |

8. In what professional organization(s) do you hold membership(s)?

Organization

How long?

| | |
|--|--|
| | |
| | |
| | |
| | |

9. Work experience (administration, teaching or other than education)

| Name of School or Institution and Location | Grade/Subjects Taught or Position Held | Dates From-To | No. of years |
|---|--|---------------|--------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| Total number of years experience in Education | | | |

10. Number of days of accumulated sick leave, if any: _____

11. Present Salary? _____ Minimum salary per year you would accept? _____

12. Have you retired from STRS? _____ If so, date of retirement: _____

13. Have you ever been issued continuing status as a teacher? Yes _____ No _____

Where? _____

14. Why are you looking to make a change from your current position? _____

References: Give five references, including board members, other superintendents, principals or others who have first-hand knowledge of your character, personality, scholarship, and abilities.

| Name | Address & Telephone | Official Position |
|------|---------------------|-------------------|
| 1. | | |
| 2. | | |
| 3. | | |
| 4. | | |
| 5. | | |

READ CAREFULLY

All applications for employment are subject to a criminal records check through the Bureau of Criminal Identification and Investigation and Federal Bureau of Investigation pursuant to the authority of Section 3319.32 and Section 109.57, Revised Code.

Please see the following list of disqualifying crimes:

| | | |
|---|---|--|
| Aggravated Murder | Corruption of a Minor | Illegal Use of a Minor in Nudity- |
| Murder | Gross Sexual Imposition | Oriented Material/Performance |
| Voluntary Manslaughter | Sexual Imposition | Aggravated Robbery |
| Involuntary Manslaughter | Importuning | Robbery |
| Felonious Assault | Voyeurism | Aggravated Burglary |
| Aggravated Assault | Public Indecency | Burglary |
| Assault | Felonious Sexual Penetration | Abortion Without Informed Consent |
| Failing to Provide for Functionally Impaired person | Compelling Prostitution | Endangering Children |
| Aggravated Menacing | Promoting Prostitution | Domestic Violence |
| Patient Abuse or Neglect | Procuring | Carrying Concealed Weapons |
| Kidnapping | Prostitution | Having Weapons While Under Disability |
| Abduction | Disseminating Matter Harmful to Juveniles | Improperly Discharging Firearm at or into Habitation or School |
| Child Stealing | Pandering Obscenity | Corrupting Another with Drugs |
| Criminal Child Enticement | Pandering Obscenity Involving a Minor | Drug Trafficking |
| Rape | Pandering Sexually Oriented | Alteration of Food |
| Sexual Battery | Material Involving a Minor | |

I have read the above list of disqualifying crimes

Employee Signature

ANY PERSON WHO KNOWINGLY MAKES A FALSE STATEMENT IS GUILTY OF FALSIFICATION UNDER SECTION 2921.13 OF THE REVISED CODE, WHICH IS A MISDEMEANOR OF THE FIRST DEGREE.

Employment Provisions (Signature required below)

I understand that due to the length of time required for completion of the criminal background check, it may be necessary to employ a person prior to the Board of Education having received the results of the criminal records investigation. In these cases, the Board of Education shall rely on the information provided in the employment application. However, by signing this document I specifically agree that if I am employed by the Board of Education prior to its receipt of a response from B.C.I., and F.B.I. as my **employment shall be contingent** upon subsequent receipt by the Board of Education of a report from B.C.I. which is consistent with my answer to the above question. In the event I have been employed prior to the Board of Education having received a report from B.C.I., and a subsequent report from B.C.I. and F.B.I. is received which is not consistent with my answer to the above question, I specifically agree that the action of the Board of Education employing me **shall be void** without any further act by either party, and that my employment will terminate immediately without the necessity of proceedings to formally terminate my contract of employment.

Signature

Date

Please include the following with this application:

- 1. Copies of transcripts**
- 2. Copy of a current Superintendent Certificate/License**
- 3. Three letters of reference by professionals who have known you at least a year (not relatives)**
- 4. Current resume and letter of interest**

**Return to: James Ritchie, Superintendent
Tri-County ESC
741 Winkler Dr.
Wooster, OH 44691
Phone: 330-345-6771, ext. 232
Fax: 330-345-7622
Email: tesc_jritchie@tccsa.net**

An Equal Opportunity Employer