

RECORD OF PROCEEDINGS

Minutes of

Beacon Hill Community School

Regular Meeting

Held at 7:00 AM

Lighthouse of Hope, Dundee, Ohio

August 23, 2018

With all members having due notice, the following were present: Marvin Yoder, Jason Weaver, and Andrew Yoder. Also, in attendance were Judy Kestner and Sandy Stebley from Tri-County ESC, Brad Herman, Superintendent; Sandy Hadsell, Treasurer; Patty Main Assistant Treasurer; and Sheila Hanna, Principal. Absent were Jeremy Chupp and Roger Chenevey.

Call to Order: President Marvin Yoder called the meeting to order.

2018-49 A. Yoder moved, and J. Weaver seconded the motion to approve the Minutes of the June 28, 2018 regular meeting.

VOTE: Yes: A. Yoder, J. Weaver, M Yoder. Absent: J. Chupp, R. Chenevey.

2018-50 A. Yoder moved and J. Weaver seconded the motion to approve the Treasurer's Business:

1. Approve the June and July 2018 Financial Reports as Presented:
2. Approve the transfer of \$15,750 from the General Fund (001) to School Wide Pool FY18 (598-9018).
3. Approve the transfer of \$5,750 from the General Fund (001) to School Wide Pool FY19 (598-9019).
4. Approve the return of advance of \$7,500 from Rural Small Schools Fund FY18 (599-9018) to General Fund (001).
5. Approve the return of advance of \$1,500 from the Title IV Grant Fund (599-9018) to General Fund (001).
6. Approve Payment of Treasurer's Bond for Sandy Hadsell to Cincinnati Insurance \$32.00 for 3 months.
7. Approve Payment of \$96.00 to OASBO for Membership for Patty Main for FY19.
8. Approve the educators Legal Liability and Employee Practice Liability Insurance package from Cincinnati Insurance, Whitaker Myers at a cost of \$1,441 for FY19.
9. Approve Federal Grant allocations for FY19.

Included in School Wide Pool:	FY19	FY18	Difference
IDEA Special Education	\$12,256.27	\$13,821.50	(1,565.23)
Title I	\$19,725.18	\$41,417.04	(21,691.86)
<u>Title II-A</u>	<u>\$10,774.61</u>	<u>\$10,435.02</u>	<u>339.59</u>
Total School Wide Pool	\$42,756.06	\$65,673.56	(22,917.50)
Other Grants:			
Title III	\$ 299.33	\$ 1,437.74	(1,138.41)
Title IV-A	\$10,000.00	\$10,000.00	(0)

10. Approve the Tech Support Services Contract with TCCSA Midland COG for FY 19 at a cost of \$29,777.28 with approximate ERATE reimbursements of \$12,475.87. (\$17,301.41 net cost)
11. Approve the Employment Services and Special Services Contracts with Tri-County.

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12. Approve payment to VISA Cardmember Services for LuLu Yearbooks at a cost of \$1,095.28.

13. Accept Rural Small Schools Grant for FY19 for \$6,223.00.

The board was briefed on how the drop of free and reduced lunch applications plays a part in the drop of title funds as well as other factors at the state level.

VOTE: Yes: J. Weaver, M. Yoder, A. Yoder. Absent: J. Chupp, R. Chenevey.

Superintendent's Report:

The opening and start of school went well. Enrollment opening day FY19, 56; FY18, 65 (down 9 students). Need is focused on recruitment. The Ice-cream social for the purpose of recruitment was a success: Cost, \$3,000; Results, additional enrollment of three students for FY19 school year. The school sponsor is in place for the FY19 school year. We continue to search for a sponsorship for FY20. A possible future meeting with Karl Koenig, ODE, to discuss various situations to include assisting in finding a solution to our transportation barriers (Dalton not transporting; Holmes, two-hour bus ride). John Richard, Assistant Superintendent of ODE sent a letter reminding all schools the public home school is responsible for transportation (within 30 minutes). The Emergency Plan is in place and emergency management meeting will be scheduled for later this year to include entities such as the local fire department and police department. The board was presented with a parent/student roster for 2018/2019 as requested consisting of student directory information.

Board discuss that public transportation could be part of the solution to our problems with transporting students from some school districts as a last resort.

Principal's Report:

The board was presented with a principal's report, a student handbook, and a Beacon Hill Open House PowerPoint handout. Congratulations was given for two students earning perfect scores on the 2018 8th Grade Math AIR test. Their teacher, Mrs. Zuercher was also recognized. Current enrollment was given as Grade 7- 24 students; Grade 8 – 26 students; High School – 6 Students. District of enrollment was also provided to the board. Handbook was presented to the board. The board was updated on the status of Ms. Styer, Science Teacher, and a medical leave of absence beginning now until approximately this Thanksgiving. The substitute is Holly Matthews, a previous Science teacher from Bolivar. Ninety parents and students attended Open House on August 16th. Beacon Backers had their general membership meeting and the Title I meeting was held. Open House PowerPoint presentation was presented. A reminder to all regarding the Haystack and auction on Friday, October 19th.

Superintendent's Business Items:

2018-51 A Yoder moved and J. Weaver seconded the motion to approve the Superintendent's Business:

1. Approve the Authorization of Transfer for legal representation and all associated records from the firm of Day Ketterer, LTD to Peters, Kalail, and Markakis, Co., LPA. and to begin with a first payment of \$400.

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2. Approve supplemental contracts for Joy Zuercher \$500 Yearbook, and Dave Weaver \$250 Archery for FY19.
3. Approve an increase in education level for Joy Zuercher to Masters, and salary increase to \$47,474.
4. Approve 10 Extended Days for Joy Zuercher \$1,570 for Counseling Services paid from Title IV-A Grant pending proper licensure.
5. Approve the Oddyseyware contract for FY19 for \$4,500 plus \$750 for Professional Development Hours.
6. Approve payment for German Tutors for FY18:
Ray Hershberger 21 days @ \$50 = \$1,050
Dena Wengerd 24 days @ \$50 = \$1,200
7. Approve payment for German Tutors for FY19 @ \$50 per day.
8. Approve the Student Handbooks for FY19.
9. Approve the disposal list for obsolete computer equipment.
10. Approve the agreement with Public School Works to provide a Professional Compliance Website for Staff Trainings at a cost of \$1,995.
11. Approve Veronica K. Styer, Science Teacher, for unpaid medical leave.

The board discussed Sunshine Law Training for the FY19 school year. Brad will speak with Maria to schedule this training for a later date.

VOTE: Yes: J. Weaver, M. Yoder, A. Yoder. Absent: J. Chupp, R. Chenevey

Board Business Items:

No new board business to approve.

Sponsor's Report:

Disclosure forms were provided and signed by all board members, superintendent, treasurer, and assistant treasurer. Assurance visit was complete on July 18, 2018 and Fiscal Review completed July 2018. Renewal dates for staff needing Sunshine Law Training was provided. FTE FY19 Revised Manual and transportation letter from ODE was provided by way of email. Seventy-two hour rule prompts and auto withdraw – need a revision of Beacon Hill policy (72 hour rule effective 90 days from August 3rd). Sponsor confirmed the update on efforts toward a sponsorship search.

Fall Site Visit scheduled for November 15th at 8:30 a.m.; Deadline for Annual Report to sponsor – October 1, 2018; Corrective Action Plan needs sent to sponsor on Letterhead (needs to state that all needed training will take place – list trainings). September 12th – Community School Checklist, ODE; A staff roster (EMIS) was requested. the following compliance items are needed: three board policies to demonstrate annual review by the Board: item 105 – Policy on Academic Prevention and Intervention Services, item 111 – Career Advising (3680), item 756 Health and Safety “Governing Board minutes detailing the policy review including the specific health and safety policies that were reviewed (2300-2670). Attached a copy of the Career Advising Policy 3680 and table of contents pages noting the various Health and Safety Policies.

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Executive Session:

2018-52 J Weaver moved and A Yoder seconded the motion to:

Adjourn into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing.

VOTE: Yes: J. Weaver, M. Yoder, A. Yoder. Absent: J. Chupp, R. Chenevey

Following Executive Session:

2018-53 J. Weaver moved and A. Yoder seconded the motion to approve Paul Raber as a board member effective September 27, 2018 thru December 31, 2019 pending proper BCI/FBI Background Checks.

VOTE: Yes: J. Weaver, A. Yoder, M Yoder. Absent: J. Chupp, R. Chenevey.

Paul Raber to take the oath of office at the September Board meeting.

Motion to Adjourn:

2018-54 J. Weaver moved and A Yoder seconded the motion to adjourn the meeting.

VOTE: Yes: J. Weaver, A. Yoder, M Yoder. Absent: R. Chenevey, J. Chupp

PRESIDENT

Sandy L Hedrick

TREASURER