

**LIBERTY PREPARATORY SCHOOL**  
Governing Board  
Regular Meeting Minutes  
October 19, 2017  
3:30 PM  
Smithville United Methodist Church  
243 N. Milton St.  
Smithville, OH 44677

**ROLL CALL**

Having due notice the following board members were present: Misty Hanson, Matt Brown, Justin Chenevey, and Helen Bartashus. Cameron Maneese was absent. Also in attendance were Dr. Deb Williams, and Judy Kestner, Tri-County ESC, Brian Hessey, and Sandy Hadsell from Liberty Prep.

President Misty Hanson called the meeting to order.

**Treasurers Business:**

**2017- 50 Brown moved and Bartashus seconded the motion to approve the Treasurers Business Items:**

1. To approve the Minutes of the September 21, 2017 Regular Meeting.
2. To approve the September 2017 Financial Reports as Presented:
3. To approve the October 2017 new and improved Five-Year-Forecast as submitted to ODE.
4. To approve the FY18 Budget as submitted to ODE.

**Vote: Yes: Brown, Bartashus, Chenevey, Hanson. Absent: Maneese**

**Director's Discussion Items:**

1. Enrollment, Attendance, and Academic Report: Current Attendance is 57 Students
2. Brian has completed the CAPSTONE project to meet graduation requirements for students.
3. Brian has begun the pre-application process with Charter School Specialists.

**Director's Business Items:**

**2017-51 Bartashus moved and Brown seconded the motion to approve the director's business:**

1. Recommend the Board approve the Student Success Capstone Project as presented.

**Vote: Yes: Bartashus, Brown, Hanson, Chenevey. Absent: Maneese**

**Board Business:**

**2017-52 Chenevey moved and Brown seconded the motion to approve the board business items 1 and 2:**

1. Approve the Liberty Preparatory Master Policy Manual as revised by Day Ketterer with headers and policy adoption dates.
2. Approve and adopt the following board policies as provided by Day Ketterer:

Policy 3670 – College Credit Plus (Revised)

Policy 4201 –Attendance, Absence, and Truancy (Revised Again)

**Vote: Yes: Brown, Hanson, Chenevey, Bartashus. Absent: Maneese**

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Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

3. To approve the amendment to the sponsorship contract with Tri-County ESC to specify the ending date of the contract as June 30, 2018 instead of June 30, 2019 as approved in the original contract.

Vote: Matt \_\_\_\_\_, Justin \_\_\_\_\_, Helen \_\_\_\_\_, Cameron \_\_\_\_\_, Misty \_\_\_\_\_

**Item 3 died for lack of a motion.**

**Sponsor's Report: Judy Kestner and Dr. Deb Williams:**

1. October 5-Year Forecast due for Epicenter New Format submitted 10/18
2. School Calendar approved in ODDEX .
3. **Annual Report of Special Education Services & Expenditures (email 10/12) due by Friday October 27 (Sandy has reviewed and approved Expenditure Section)**
4. **Information needed for Annual Report due October 26.see attached.**
5. **Sponsor Agenda Published in Board Minutes (Documentation)**
6. Sponsor ratings due out November 15
7. Student Data and Enrollment Report by 5th of Month for preceding month.
8. Footer needed on Board Approved Policy items showing date of adoption and/or revision for Compliance Spreadsheet for 2017-2018
9. Background checks for any new outside providers.
10. Public Records and Sunshine Law Training due Annually (date on individual's certificate)  
A training is scheduled for the ESC on December 7, 2017 contact Jill Rohr to check on registration. (330-345-6771 x233)

**Next Meeting Date: November 9, 2017 at 3:30 PM.**

**Motion to Adjourn:**

**2017-53 Brown moved and Chenevey seconded the motion to adjourn.**

**Vote: Yes: Brown, Hanson, Chenevey, Bartashus. Absent: Maneese**

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**Board President**

\_\_\_\_\_  
**Treasurer**