

**LIBERTY PREPARATORY SCHOOL**  
Governing Board  
Regular Meeting Minutes  
November 16, 2017  
3:30 PM  
Smithville United Methodist Church  
243 N. Milton St.  
Smithville, OH 44677

**ROLL CALL**

Having due notice the following board members were present: Misty Hanson, Matt Brown, and Helen Bartashus. Justin Chenevey, and Cameron Maneese were absent. Also in attendance were Dr. Deb Williams, and Judy Kestner, Tri-County ESC, and Brian Hessey from Liberty Prep. Sandy Hadsell was absent and Misty Hanson kept the minutes.

President Misty Hanson called the meeting to order.

**Treasurers Business:**

**2017- 54 Brown moved and Bartashus seconded the motion to approve the Treasurers Business Items:**

1. To approve the Minutes of the October 19, 2017 Regular Meeting.
2. To approve the October 2017 Financial Reports as Presented:

**Vote: Yes: Brown, Bartashus, Hanson. Absent: Maneese, Chenevey**

**Director's Discussion Items:**

**Cameron Maneese and Justin Chenevey entered the meeting.**

1. Enrollment, Attendance, and Academic Report: Current Enrollment 64 students
2. Tri-County conducted the sponsor site visit this afternoon.
3. Sponsor Applications: Sponsor report cards were released yesterday. Brian shared the report with the board.
4. FTE Review / Secretarial requirements: The FTE Pre-Audit meeting was last Friday. Items discussed were the school calendar, Attendance hours, attendance policy, and documentation. More secretarial hours are needed to meet all of the requirements to keep us in compliance.
5. Other: The Thanksgiving meal will be provided for students next Tuesday.

**Director's Business Items:**

**2017-55 Maneese moved and Chenevey seconded the motion to accept the director's report:**

**Vote: Yes: Bartashus, Brown, Hanson, Chenevey, Maneese**

**Board Business:**

**2017-56 Maneese moved and Bartashus seconded the motion to approve the board business items:**

Approve and adopt the following board policies as provided by Day Ketterer:

Policy 1780 – Recapture of Overpayments based on FTE

**Vote: Yes: Maneese, Brown, Hanson, Chenevey, Bartashus.**

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**Sponsor's Report: Judy Kestner and Dr. Deb Williams:**

Deb and Judy reported that sponsor ratings were released yesterday. Tri-County received an Effective rating. Sponsor evaluation results will be mailed to parents by the ESC. The site visit was conducted today.

**2017-57 Brown moved and Chenevey seconded the motion to accept the Sponsor's Report**

**Vote: Yes: Bartashus, Chenevey, Maneese, Brown, Hanson.**

**Next Meeting Date: December 14, 2017 at 3:30 PM.**

**Motion to Adjourn:**

**2017-58 Brown moved and Chenevey seconded the motion to adjourn.**

**Vote: Yes: Brown, Maneese, Hanson, Chenevey, Bartashus.**

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**Board President**

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**Treasurer**