

**LIBERTY PREPARATORY SCHOOL**

Governing Board

Regular Meeting Minutes

May 12, 2016

4:00 PM

Smithville United Methodist Church

243 N. Milton St.

Smithville, OH 44677

**ROLL CALL**

The May 12, 2016 Regular Meeting of the Liberty Preparatory Governing Board was called to order by President Misty Hanson at 4:00 PM. Having due notice, members present were Helen Bartashus, Cameron Maneese, and Misty Hanson. Jeff Layton and Brian Polen were absent.

**COMMUNITY MEMBERS IN ATTENDANCE**

Dr. Deb Williams, Judy Kestner, Brian Hessey and Sandy Hadsell

**Minutes:**

**2016-33            Bartashus moved and Maneese seconded the motion to approve the minutes of the April 14, 2016 regular meeting[SH1].**

**Vote: Yes: Maneese, Hanson, Bartashus. Absent: Polen, Layton.**

**Treasurer's Business items:**

**2016-34            Maneese moved and Bartashus seconded the motion to approve the Treasurer's Business Items:**

1. April 2016 Financial Reports as Presented:

Monthly Income: \$ 38,230.20

Monthly Expenses: \$ 14,900.81

General Fund Balance: \$ 140,526.05

Reserve Balance: \$ 23,738.14

Total Cash Balance: \$ 161,962.57

**Vote: Yes: Maneese, Hanson, Bartashus. Absent: Polen, Layton.**

**Director's Discussion Items:**

1. 19 Students have completed the requirements for graduation with 10 more possible. Graduation will be May 26<sup>th</sup> at 1:00PM
2. 21 Students took 52 OGT tests. All students have had multiple attempts. 10 students successfully completed all OGT requirements. We have seen an average increase of 29 points on passed tests. Passing Percentage is 37% with most students having a 0 -20% Passage rate before coming to Liberty.
3. 33 MAP tests have been given this spring with 28 showing improved scores.

**Director's Business Items:**

**2016-35            Bartashus moved and Maneese seconded the motion to approve the Director's Business items:**

1. Approve a correction of hours for Jenice McEndree for FY17. Corrected hours should be 7.5 hours per day with corrected salary of \$27,154.50.

**LIBERTY PREPARATORY SCHOOL**

Governing Board

Regular Meeting Minutes

May 12, 2016

4:00 PM

Smithville United Methodist Church

243 N. Milton St.

Smithville, OH 44677

2. Approve a \$300 stipend for Jenna Parnell as Federal Grants Coordinator for FY16 to complete the Federal Grant application for FY17 in conjunction with the Treasurer.
3. Approve teachers for up to 8 sessions of summer school 4 hrs per day @ \$20 per hour. This will be on Timesheet as needed to be paid thru Tri-County ESC payroll.
4. Approve OGT test prep and testing if needed'  
Up to 50 hours for test prep tutoring @ \$20 per hour.  
12.5 hours testing for two teachers @\$20per hour.  
This will be on Timesheet as needed to be paid thru Tri-County ESC payroll.
5. Approve up to 10 days extended time for Director Brian Hessey for summer OGTs and tutoring supervision.
6. Approve membership renewal in OAPCS for FY17 at a cost of \$250.

**Vote: Yes: Bartashus, Maneese, Hanson. Absent: Polen, Layton.**

**Sponsor's Report:** Dr. Williams and Judy Kestner presented the Sponsorship Contract for renewal.

**Board Business:**

**2016-36** Bartashus moved and Maneese seconded the motion to adopt the Code of Regulations as prepared by Day Ketterer.

**Vote: Yes: Hanson, Bartashus, Maneese. Absent: Polen, Layton.**

**2016-37** Maneese moved and Bartashus seconded the motion to Adopt the Addendum to the Initial Articles of Incorporation as prepared by Day Ketterer. Approve Day Ketterer to file the Amendment to the Articles of Incorporation with the Secretary of State's Office.

**Vote: Yes: Maneese, Hanson, Bartashus. Absent: Polen, Layton.**

**2016-38** Maneese moved and Bartashus seconded the motion to approve renewal of the Sponsorship Agreement with Tri-County ESC with addendum, and section dealing with staff enrolled in STRS and SERS retirement systems. The Sponsorship Agreement is effective FY17 thru FY 19 pending review by ESC legal counsel, and approval by Tri-County ESC Governing Board.

**Vote: Yes: Bartashus, Maneese, Hanson. Absent: Polen, Layton.**

**Next Meeting Date: June 9, 2016 at 4:00 PM.**

**Motion to Adjourn:**

**2016-39** Bartashus moved and Maneese seconded the motion to adjourn.

**Vote: Yes: Bartashus, Maneese, Hanson. Absent: Polen, Layton.**

---

**Board President**

---

**Treasurer**