

RECORD OF PROCEEDINGS

Minutes of

Beacon Hill Community School

Regular Meeting

Held at 7:00 AM

Lighthouse of Hope, Dundee, Ohio

February 9, 2017

With all members having due notice, the following were present: Roger Chenevey, Wayne Shetler, and Andrew Yoder. Marvin Yoder and Jeremy Chupp were absent. Also in attendance were Judy Kestner and Dr. Deb Williams, Tri-County ESC, Brad Herman, Superintendent, and Sandy Hadsell, Treasurer.

Call to Order: President Wayne Shetler called the meeting to order.

2017-11 A Yoder moved and Chenevey seconded the motion to move into executive session to discuss imminent litigation with an attorney present.

Vote: Yes: Chenevey, Shetler, A Yoder. Absent: M Yoder, Chupp.

Following Executive Session:

2017-12 A Yoder moved and Chenevey seconded the motion to approve the Treasurer's Business Items as Follows:

Treasurers Business:

1. Approve the Minutes of the January 5, 2017 Organizational and Regular Meeting.
2. Approve the January Financial Reconciliation and Reports as presented.
3. Approve the transfer of \$ 40,000 from General Fund (001) to School Wide Pool Fund (598).

Vote: Yes: Chenevey, Shetler, A Yoder. Absent: Chupp, M Yoder.

Superintendent's Discussion Items:

The after-school archery program will finish up next week. Six students attended a shoot last week hosted at Mt. Hope.

The National Assessment for Academic Progress Tests were given to eighth grade students last week. This is a measurement that will see how students compare to other students nation-wide in Math and Reading.

Pizza Sales will begin March 1 with pizzas being made and distributed on March 31.

Superintendent's Business Items:

2017-13 A Yoder moved and Chenevey seconded the motion to approve the Superintendent's Business Items:

1. Approve the school calendar for the 2017 – 2018 school year.
2. Approve the Food Service License with the Wayne County Health Department for 2017 at a cost of \$298.

Vote: Yes: Chenevey, Shetler, A Yoder. Absent: Chupp, M Yoder.

Sponsors Report: Dr. Deb Williams and Judy Kestner provided board members with copies of the superintendent and treasurer evaluation summaries. The Ohio Department of Education requested the ESC to add the academic improvement plan to the list of goals submitted to ODE. The new ODE compliance list for the Epicenter is expected to be released some time before the end of February. Some of the documents will be required to be submitted prior to April 30 with the balance due by June 30. Spring site visits will take place on March 9 following the board meeting. Student files will be reviewed and in-class observations will take place. The ODE has given notice that they will be conducting an onsite visit in July or August. The ESC is requesting that monthly academic progress and attendance reports be given to them to monitor.

RECORD OF PROCEEDINGS

Minutes of

Beacon Hill Community School
Regular Meeting

Held at 7:00 AM

Lighthouse of Hope, Dundee, Ohio

February 9, 2017

Board Business Items:

2017-14 A Yoder moved and Chenevey seconded the motion to approve the application for renewal of sponsorship with Tri-County ESC.

Vote: Yes: Chenevey, Shetler, A Yoder. Absent: Chupp, M Yoder.

2017-15 A Yoder moved and Chenevey seconded the motion to approve and adopt Policy Revisions per Day Ketterer as follows:

2240 Student use of Inhalers and Epinephrine Auto-Injectors

5130 Teacher Requirements

3710.2 Independent Educational Evaluation

1753 School Asset Policy

1757 Duties and Responsibilities Related to Federal Grants

1470 Governing Authority Members: Qualifications (New)

3511 Admission Procedures

6130 Relations with Law Enforcement Agencies

2460 Administration of Naloxone

Vote: Yes: Chenevey, Shetler, A Yoder. Absent: Chupp, M Yoder.

2017-16 A Yoder Moved and Chenevey seconded the motion to enter into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

Vote: Yes: A Yoder, Chenevey, Shetler. Absent: Chupp, M Yoder.

Following Executive Session:

2017-17 A Yoder moved and Chenevey seconded the motion to approve a one year Administrative Contract with Bradley Herman as Superintendent effective August 1, 2017. This position will be hired through Tri-County ESC payroll.

Vote: Yes: Chenevey, Shetler, A Yoder. Absent: Chupp, M Yoder.

2017-18 A Yoder moved and Chenevey seconded the motion to approve a one year Fiscal Services Contract with Sandy Hadsell as Treasurer effective August 1, 2017. This position will be hired through Tri-County ESC payroll.

Vote: Yes: Chenevey, Shetler, A Yoder. Absent: Chupp, M Yoder.

Next Meeting Date: Regular Meeting: Thursday, March 9, 2017 at 7:00 AM.

Motion to Adjourn:

2017-19 A Yoder moved and Chenevey seconded the motion to adjourn.

Vote: Yes: Chenevey, Shetler, A Yoder. Absent: Chupp, M Yoder.

PRESIDENT



TREASURER

Account Description	Appropriation	Expended	% Exp	Encumbered	Balance
General Fund					
200 EMPLOYEES RETIRE. & INSUR. BEN	412.00	531.00-	- 128.9%	0.00	943.00
400 PURCHASED SERVICES	47.00	0.00	0.0%	0.00	47.00
900 OTHER USES OF FUNDS	320,000.00	272,269.42	85.1%	0.00	47,730.58
Total General Fund	320,459.00	271,738.42	84.8%	0.00	48,720.58
Other Funds					
006 FOOD SERVICE	986.50	117.35	11.9%	260.65	608.50
018 PUBLIC SCHOOL SUPPORT	36,097.36	19,311.63	53.5%	15,192.65	1,593.08
451 DATA COMMUNICATION FUND	2,700.00	1,733.50	64.2%	0.00	966.50
551 LIMITED ENGLISH PROFICIENCY	1,990.55	1,931.00	97.0%	0.00	59.55
598 SCHOOLWIDE BUILDING PROGRAM	761,111.58	376,413.42	49.5%	265,289.52	119,408.64
599 MISCELLANEOUS FED. GRANT FUND	17,654.00	4,090.00	23.2%	0.00	13,564.00
Total Other Funds	820,539.99	403,596.90	49.2%	280,742.82	136,200.27
Grand Total All Funds	1,140,998.99	675,335.32	59.2%	280,742.82	184,920.85
July 1 Beginning Cash Balance (All Funds):	117,786.04				
Total MTD Receipts:	85,412.08				
Current Cash Balance (All Funds):	121,112.69				
FYTD Receipts:	678,661.97				

678,661.97 thru Year

Beacon Hill Community School

BANK RECONCILIATION

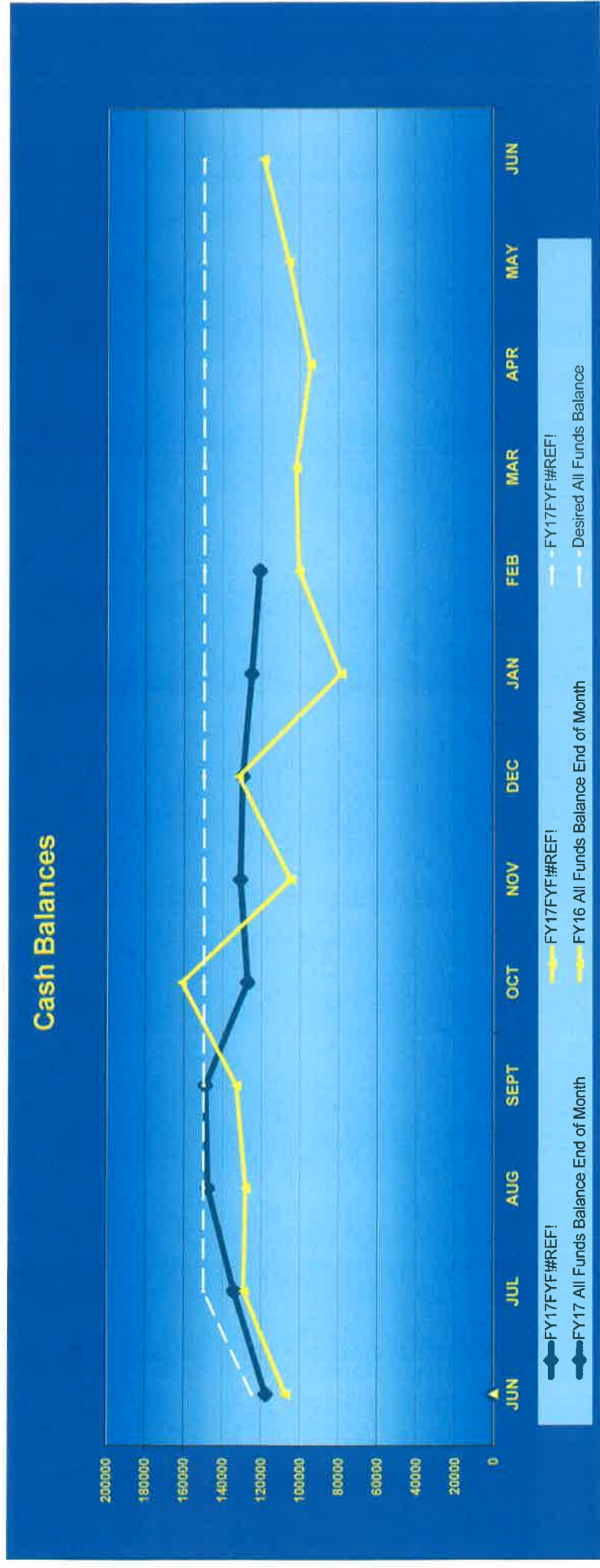
February 28, 2017

SYSTEM BALANCES/ADJUSTMENTS		BANK BALANCES/ADJUSTMENTS	
Cash Journal Balance	121,112.69	First National Bank, General	43,602.01
OS USAS Checks	32,672.53	First National Bank Savings	80,059.16
Interest First Natl General	0.00	Wayne CSB CD 1460	20,074.05
	0.00	Wayne CSB CD 1479	10,000.00
Interest StarOhio, General	0.00		0.00
	0.00	Office Change	50.00
	0.00		0.00
	0.00	Reg Day Change Secretary	0.00
	0.00	Benefit Auction Change	0.00
	0.00		
Cash in Transit	0.00	Cash in Transit to/from Gen Acct	
	0.00	IDEA Payment	
	0.00	Title I Payment	
	0.00	Title II-D Payment	
	0.00		
\$ 153,785.22		\$ 153,785.22	

Out of Balance \$ -

Monthly Receipts	\$	85,412.08	Adjusted For Transfers	\$	45,412.08
Monthly Expenses	\$	89,604.44	Adjusted For Transfers	\$	49,604.44
End of Month Balance	\$	121,112.69			

Cash Balances	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
FY17 All Funds Balance End of Month	\$117,786	\$134,073	\$147,737	\$149,003	\$127,304	\$131,156	\$129,977	\$125,305	\$121,113	\$102,288	\$94,778	\$105,958	\$118,954
FY16 All Funds Balance End of Month	\$107,751	\$129,313	\$128,315	\$133,158	\$161,420	\$105,281	\$132,070	\$79,149	\$100,881	\$150,000	\$150,000	\$150,000	\$150,000
Desired All Funds Balance	\$	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000



Fund #	Fund Description	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Bank Fund Balance Code
001 0000	Beacon Hill Comm School General Fund	326,507.70	40,000.00	271,738.42	112,694.25	0.00	112,694.25
57,924.97	37,699.40						
006 0000	School Lunch Accounts	85.70	0.00	117.35	107.90	260.65	152.75-
139.55	11.90						
018 9001	BEACON HILL PRINCIPAL'S FUND	3,565.30	234.98	19,311.63	11,544.16	15,192.65	3,648.49-
27,290.49	0.00						
018 9002	Prin Fund Building Reserve	10,074.05	0.00	0.00	30,074.05	0.00	30,074.05
20,000.00	0.00						
451 9016	Network Connectivity FY16	0.00	0.00	1,733.50	66.50	0.00	66.50
1,800.00	0.00						
451 9017	Network Connectivity FY17	900.00	0.00	0.00	900.00	0.00	900.00
0.00	0.00						
551 9016	Title III ELP from Consortium	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00						
551 9017	Title III ELP from Consortium	0.00	0.00	1,931.00	1,931.00-	0.00	1,931.00-
0.00	0.00						
598 9016	School Wide Pool FY16	42,128.68	0.00	52,759.71	0.00	0.00	0.00
10,631.03	0.00						
598 9017	School Wide Pool FY17	291,310.54	49,369.46	323,653.71	32,343.17-	265,289.52	297,632.69-
0.00	47,700.78						
599 9016	TITLE VI-B RURAL SCHOOLS FY16	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00						
599 9017	TITLE VI-B RURAL SCHOOLS FY17	4,090.00	0.00	4,090.00	0.00	0.00	0.00
0.00	0.00						
GRAND TOTALS:		85,412.08	89,604.44	675,335.32	121,112.69	280,742.82	159,630.13-
117,786.04		678,661.97					

*** NOTE!! ONLY ACTIVE ACCOUNTS HAVE BEEN SELECTED, TOTALS MAY EXCLUDE AMOUNTS THAT ARE RELATED TO INACTIVE ACCOUNTS.

Beacon Hill Salary Schedule

BASE 31875		Salary FY18		INDEX FY18		BASE 22.85		Teacher Hourly Rate FY17		BASE 17.14		Tutor Hourly Rate FY17		
Step	BS	Masters	Masters + 30	BS	Masters	Masters + 30	Step	BS	Masters	Masters + 30	Step	BS	Masters	Masters + 30
0	31875	34266	37463	0	1.00	1.08	0	22.85	24.56	26.85	0	17.14	18.42	20.14
1	33150	35636	38951	1	1.04	1.12	1	23.76	25.55	27.92	1	17.82	19.16	20.94
2	34476	37062	40509	2	1.08	1.16	2	24.71	26.57	29.04	2	18.54	19.93	21.78
3	35855	38544	42130	3	1.12	1.21	3	25.70	27.63	30.20	3	19.28	20.72	22.65
4	37289	40086	43815	4	1.17	1.26	4	26.73	28.74	31.41	4	20.05	21.55	23.56
5	38766	41689	45567	5	1.22	1.31	5	27.80	29.88	32.66	5	20.85	22.41	24.50
6	39944	42940	46934	6	1.25	1.35	6	28.63	30.78	33.64				
7	41143	44228	48343	7	1.29	1.39	7	29.49	31.70	34.65				
8	42377	45555	49793	8	1.33	1.43	8	30.38	32.66	35.69				
9	43648	46922	51287	9	1.37	1.47	9	31.29	33.64	36.76				
10	44953	48329	52825	10	1.41	1.52	10	32.23	34.64	37.87				
11	46306	49779	54410	11	1.45	1.56	11	33.19	35.68	39.00				
12	47696	51273	56042	12	1.50	1.61	12	34.19	36.75	40.17				
13	49126	52811	57723	13	1.54	1.66	13	35.22	37.86	41.38				
14	50600	54395	59455	14	1.59	1.71	14	36.27	38.99	42.62				
15	52118	56027	61239	15	1.64	1.76	15	37.36	40.16	43.90				
16	53666	57707	63077	16	1.67	1.79	16	38.11	40.97	44.78				
17	55254	59436	64977	17	1.71	1.83	17							
18	56882	61207	66937	18	1.76	1.89	18							
19	58550	63027	68957	19	1.81	1.94	19							
20	60268	64897	71037	20	1.87	1.96	20							

30.20 Jayne at \$30.60

Veronica 1/2
Jen Bivler 1/2

Joy BA150.43966

Hourly
FY18

Step	Secretary	Aide	EMIS/ Treasurer Asst
0	12.50	11.22	
1	12.74	11.44	Melinda
2	13.00	11.67	
3	13.26	11.91	
4	13.52	12.14	13.25
5	13.80	12.39	14.64
6	14.07	12.64	14.93 Tammy
7	14.35	12.89	15.23
8	14.64	13.15	15.54
9	14.93	13.41	15.85
10	15.23	13.68	16.24
11	15.23	13.68	16.24
12	15.54	13.95	16.65
13	15.54	13.95	16.65
14	15.54	13.95	16.65
15	16.00	14.37	17.15