

**TRI-COUNTY EDUCATIONAL SERVICE CENTER  
EMERGENCY ASSISTANCE TO NONPUBLIC SCHOOLS (EANS)**

**REQUEST TO HIRE PERSONNEL**

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School Name: \_\_\_\_\_ School IRN: \_\_\_\_\_

Position needed: \_\_\_\_\_

State the allowable qualifying category: \_\_\_\_\_

I hereby certify that the expenditures/hiring for which I am authorizing employment, meets the allowable uses as specified in the EANS grant guidance.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

**EANS services and assistance that must be provided by the ESC or supplemental provider.** Services are allowable but not reimbursable.

1. Staff training and professional development on sanitization, the use of PPE, and minimizing the spread of COVID-19.
2. Developing instructional plans, including curriculum development, for remote or hybrid learning or to address learning loss.
3. Initiating and maintaining education and support services or assistance for remote or hybrid learning or to address learning loss.

**ADDITIONAL INSTRUCTIONS:**

Submit this form and the Tri-County EANS DERF form to Liz Shaffer, Administrative Assistant at [tesc\\_lshaffer@tccsa.net](mailto:tesc_lshaffer@tccsa.net).

Tri-County EANS Employment Form can be found at <http://www.youresc.k12.oh.us/overview>

Any individual employed by the ESC would have to meet onboarding requirements:

- License
- Background Check- FBI/BCI
- Other employment policies

If you have questions or need assistance with this process, please contact Renee Presley at [tesc\\_rpresley@tccsa.net](mailto:tesc_rpresley@tccsa.net).

RESOURCES: <http://www.youresc.k12.oh.us/>