

LIBERTY PREPARATORY SCHOOL
Governing Board
Organizational and Regular Meeting Minutes
January 11, 2018
3:30 PM
Smithville United Methodist Church
243 N. Milton St.
Smithville, OH 44677

ROLL CALL

Having due notice the following board members were present: Misty Hanson, Matt Brown, Helen Bartashus, Justin Chenevey, and Cameron Maneese. Also in attendance were Judy Kestner and Dr. Deb Williams, Tri-County ESC, Jenna Parnell, and Sandy Hadsell from Liberty Prep. Brian Hessey was not able to attend.

President Pro-Tem Misty Hanson called the meeting to order.

Public Records Meeting: The Annual Public Records Meeting was held. There were no public records presented for disposal.

Organizational Items: The purpose of this meeting is to: (1) Complete any old business of the 2017 year, (2) reorganize for the 2018 year, (3) and to conduct any pertinent business that may be brought before the Board.

Election of President:

2018-01 Chenevey nominated Misty Hanson for President for 2018.

Chenevey moved and Bartashus seconded the motion that nominations be closed.

Vote to Close Nominations: Yes: Maneese, Hanson, Bartashus, Chenevey, Brown

Vote for Misty Hanson for President: Yes: Chenevey, Brown, Maneese, Bartashus, Hanson.

Misty Hanson is declared President.

2018-02 Bartashus nominated Maneese for Vice-President for 2018.

Chenevey moved and Brown seconded the motion that nominations be closed.

Vote to Close Nominations: Yes: Hanson, Bartashus, Chenevey, Brown, Maneese

Vote for Cameron Maneese for Vice-President: Yes: Bartashus, Hanson, Maneese, Chenevey, Brown

Cameron Maneese is declared Vice-President.

Treasurer Sandy Hadsell administered the oaths of office to Misty Hanson and Cameron Maneese.

SETTING OF MEETING DATE(S) FOR 2018 – AS PRESCRIBED BY LAW

2018-03 Chenevey moved and Maneese seconded the motion to set the Regular Meeting Date(s) for 2018 on the Third Thursday of each month at 3:30 PM at Smithville United Methodist Church.

VOTE: YES: Bartashus, Brown, Maneese, Chenevey, Hanson

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BLANKET RESOLUTIONS

2018-04 Maneese moved and Chenevey seconded the motion to approve the following items:

The Treasurer recommends the adoption of the following resolutions for the expeditious transaction of the business of the Liberty Preparatory School Board of Education for calendar year 2018:

- Section 1* Approval for the Treasurer to invest monies when available at the best interest rate.
- Section 2* Approval for the Treasurer to advertise for routine bids as required by law.
- Section 3* Approval for the Treasurer to pay bills within appropriations approved by the Board and to pay salaries, fixed charges and metered services.
- Section 4* Approval for the Treasurer to transfer and advance monies among the accounts of any fund and between accounts of differing funds as authorized by law.
- Section 5* Approval for the Treasurer to serve as the Public Records Officer and attend public records training.

VOTE: YES: Maneese, Chenevey, Hanson, Bartashus, Brown

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2018-05 Maneese moved and Brown seconded the motion to approve the following items:

The Director recommends the adoption of the following resolutions for the expeditious transaction of the business of the Liberty Preparatory School Board of Education for calendar year 2018:

- Section 1* Approval for the Director of Schools to serve as purchasing agent.
- Section 2* Approval for the law firm Day Ketterer LLP, to provide legal counsel as needed.
- Section 3* Approval for the Director of Schools to apply and participate in any federal or state project or program and to make application for such funds as are available from state, federal and other sources.
- Section 4* Approval for the Director to employ staff in accordance with Board approved salary schedules on a temporary basis pending the next Board meeting.
- Section 5* Approval for the Director to enter into agreements to implement student placements in accordance with federal and state statutes and their requirements for Student Individual Education Plans.

VOTE: YES: Brown, Maneese, Chenevey, Hanson, Bartashus

This concludes the organizational meeting.

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Regular January Agenda:

Treasurers Business:

2018-06 Brown moved and Bartashus seconded the motion to approve the treasurer's business items:

1. To approve the Minutes of the December 14, 2017 Regular Meeting.
2. To approve the December 2017 Financial Reports as Presented:

VOTE: YES: Brown, Bartashus, Maneese, Chenevey, Hanson

Director's Discussion Items:

1. Enrollment, Attendance, and Academic Report: Attendance has been steady. We withdrew 2 students for truancy and added 4 new students this month.
2. Art Program – Cameron and Brian have an agreement with the Wooster Council of the Arts and tentatively with Ida Sue to provide transportation for all but three of the dates. They are working on transportation for the remaining dates.
3. Sponsor Applications – We have no current options for sponsors for next year. Our only options are if Tri-County will voluntarily have their license revoked, and we would fall under ODE sponsorship, or still the outside possibility that Mid-Ohio will have their license expanded to cover Wayne County. That may happen as early as February, but no guarantees.
4. Secretarial requirements – Brian has recommendation for hiring Darcy Rodgers.
5. Other – Brian is working with Elena Sanders from ODE on what we need to do to revise the school calendar.

Director's Business Items:

2018-07 Maneese moved and Brown seconded the motion to:

1. Approve the agreement with The Joie of Yoga, LLC to provide Mindfulness and Movement sessions for Spring Semester at a cost of \$1,440.
2. Approve Shannon Lusk as Teacher Mentor for the 2017-18 school year.

VOTE: YES: Bartashus, Maneese, Brown, Hanson, Chenevey

2018-08 Maneese moved and Brown seconded the motion to:

1. Approve the hire of Darcey Rodgers as Part-time Secretary for 12 hours per week at \$12.25 per hour pending clean BCI/FBI checks. This position will be hired through Tri-County ESC with no insurance benefits.
2. Approve the agreement with the Wayne Center for the Arts to provide additional instruction in the arts pending transportation finalization. Cost will be covered by Title IV Funds.

VOTE: YES: Bartashus, Maneese, Brown, Hanson, Chenevey

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Board Business:

2018-09 Brown moved and Maneese seconded the motion to:

Approve and adopt the following board policies and revisions as provided by Day Ketterer:

Policy 3310 Parental Involvement and Participation
Policy 3511 Admission Procedures
Policy 3531 State Assessments & Support
Policy 4104 and 4104.1 Policy on Harassment, Intimidation, and Bullying
Policy 4530 Suspension & Expulsion Policy

VOTE: YES: Maneese, Brown, Hanson, Chenevey, Bartashus

Sponsor's Report: Judy Kestner reported that Tri-County will complete the 2017-18 Compliance Worksheet and evaluation. An onsite meeting is being scheduled to complete the worksheet. The spring site visits will be scheduled before April 25th. Evaluations for the director and treasurer were passed out to board members. Those can be returned to Jill Rohr and she will compile the results to have for the February meeting.

2018-10 Chenevey moved and Bartashus seconded the motion

To move into Executive session for the appointment, compensation, employment, discipline, or evaluation of personnel.

VOTE: YES: Brown, Hanson, Chenevey, Bartashus, Maneese

Matt Brown excused himself from the meeting at 4:20 PM.

2018-11 Maneese moved and Chenevy seconded the motion to reconvene the regular meeting.

VOTE: YES: Hanson, Chenevey, Bartashus, Maneese Absent: Brown

No further action was taken.

Next Meeting Date: Regular February Meeting: February 15, 2017 at 3:30 PM.

Motion to Adjourn:

2018-12 Bartashus moved and Chenevey seconded the motion to adjourn.

VOTE: YES: Bartashus, Chenevey, Maneese, Hanson Absent: Brown

Board President

Treasurer