

LIBERTY PREPARATORY SCHOOL
Governing Board
Regular Meeting Minutes
June 5, 2017
3:00 PM
Smithville United Methodist Church
243 N. Milton St.
Smithville, OH 44677

ROLL CALL

Having due notice the following board members were present: Cameron Maneese, Justin Chenevey, and Helen Bartashus. Misty Hanson and Matt Brown were absent. Also in attendance was Brian Hessey from Liberty Prep.

Vice President Cameron Maneese called the meeting to order.

Treasurers Business:

2017-38 Bartashus moved and Chenevey seconded the motion to approve the Treasurers Business Items:

1. Approve the Minutes of the May 11, 2017 Regular Meeting.
2. Approve the May 2017 Financial Reports as Presented:

Income: \$ 46,088.09	Expenses: \$ 45,943.45
General Fund Balance: \$ 88,657.52	Reserve Balance: \$ 49,605.37
Total Cash Balance: \$ 137,016.81	
3. Authorize the Treasurer to advance funds from General Fund 001 to Funds 014, 516, and 590, as needed to cover any year-end negative balances. These advances will be returned to General Fund in FY18 once pending payments have been received.

Vote: Yes: Bartashus, Maneese, Chenevey. Absent: Hanson, Brown.

Director's Discussion Items:

1. Enrollment, Attendance, and Academic Report: End of Year Enrollment was 81 students. 20 students graduated on June 1. Approximately 150 friends and family members attended.
2. Brian has contacted Chuck Kokiko at Jefferson County ESC and Eric Sampson of Utica Shale concerning possible sponsorship for FY19. He has also spoken with Maria at Day Ketterer about the application process and options we have.
3. Brian met with Anazao and Catholic Charities regarding services we might receive in connection with the TANF county grant.

Director's Business Items:

2017-39 Chenevey moved and Bartashus seconded the motion to:

1. Approve the hire of Jake Wright as Language Arts Teacher / Title I for the 2017-18 School Year. Step 0 (\$31,250) pending proper certification and background checks. This position will be hired thru Tri-County ESC payroll.
2. Approve the hire of Dennis Stauffer as Math Teacher / Title I for the 2017-18 School Year. Step 0 Masters (\$33,594) pending proper certification and background checks. This position will be hired thru Tri-County ESC payroll.

Vote: Yes: Bartashus, Maneese, Chenevey. Absent: Hanson, Brown.

LIBERTY PREPARATORY SCHOOL

Governing Board

Regular Meeting Minutes

June 5, 2017

3:00 PM

Smithville United Methodist Church

243 N. Milton St.

Smithville, OH 44677

Board Business:

2017-40 Bartashus moved and Chenevey seconded the motion to approve and adopt the following board policies as provided by Day Ketterer:

3690 Gifted Education and Identification (revised)

Vote: Yes: Maneese, Chenevey, Bartashus. Absent: Brown, Hanson

2017-41 Chenevey moved and Bartashus seconded the motion to table the motion to authorize Day Ketterer to proceed with the sponsorship application for the 2018-19 school year.

Vote: Yes: Chenevey, Bartashus, Maneese. Absent: Brown, Hanson.

2017-42 Bartashus moved and Chenevey seconded the motion affirming that board members will receive no compensation for serving on the 2016-17 Liberty Preparatory Governing Board.

Vote: Yes: Bartashus, Chenevey, Maneese. Absent: Brown, Hanson.

Sponsor's Report:

Adjournment:

2017-43 Bartashus moved and Chenevey seconded the motion to set the next meeting date for Thursday, August 10, 2017 at 3:30 PM, and to adjourn the meeting.

Vote: Yes: Bartashus, Chenevey, Maneese. Absent: Brown, Hanson.

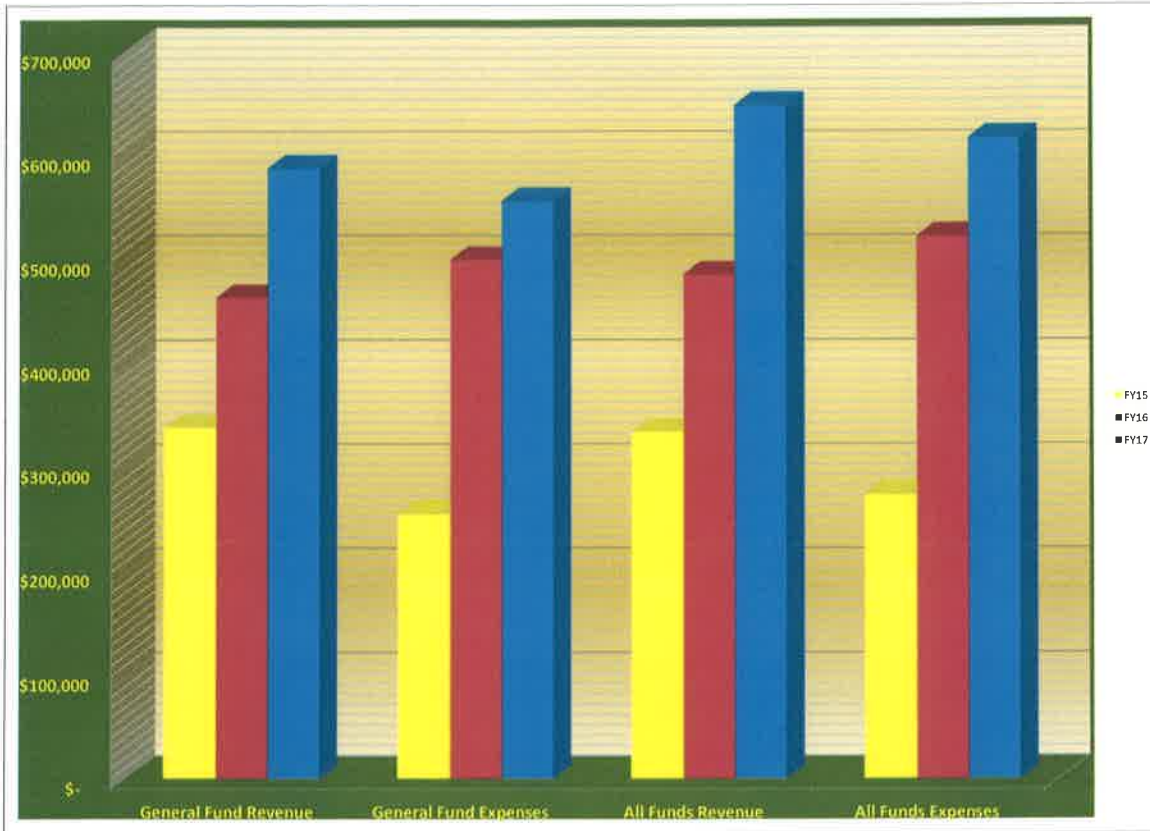
Board President

Treasurer

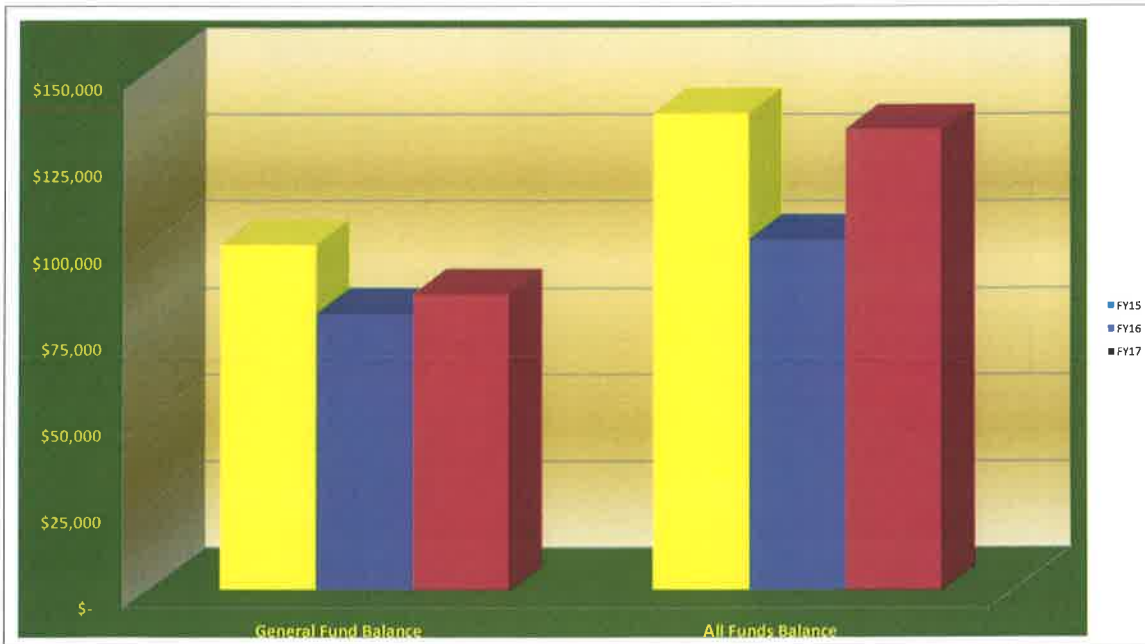
Liberty Prep Year To Date Comparisons

6/30/2017

	General Fund Revenue	General Fund Expenses	All Funds Revenue	All Funds Expenses
FY15	\$ 338,505	\$ 255,552	\$ 334,554	\$ 273,864
FY16	\$ 463,628	\$ 499,809	\$ 485,392	\$ 521,694
FY17	\$ 586,897	\$ 555,555	\$ 647,285	\$ 615,654



	General Fund Balance	All Funds Balance
FY15	\$ 100,215	\$ 137,953
FY16	\$ 80,248	\$ 101,651
FY17	\$ 86,093	\$ 133,283



Date: 07/03/2017
 Time: 3:21 pm

LIBERTY PREPARATORY SCHOOL
 Financial Report by Fund/SCC

Fund #	Fund Description	FYTD Receipts	MID Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Bank Fund Balance
Begin Balance	MTD Receipts						Code
001 0000	General Fund	569,199.66	41,793.06	563,354.64	86,093.13	74,241.34	11,851.79
80,248.11	39,228.67						
001 9001	BUDGET RESERVE FUND	17,696.85	0.00	7,800.00-	46,847.72	0.00	46,847.72
21,350.87	2,757.65-						
014 9001	Saturday School	13,450.00	360.00	13,450.00	0.00	0.00	0.00
0.00	1,460.00						
018 9001	Principal's Fund	294.33	4.50	4.50	342.29	95.50	246.79
52.46	56.52						
516 9016	IDEA Spec ED FY16	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00						
516 9017	IDEA Spec ED FY17	19,306.77	0.01-	19,306.77	0.00	0.00	0.00
0.00	256.38						
572 9016	Title I FY16	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00						
572 9017	Title I FY17	26,207.90	0.00	26,207.90	0.00	0.00	0.00
0.00	0.00						
590 9016	Title II-A FY16	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00						
590 9017	Title II-A FY17	1,129.83	150.00-	1,129.83	0.00	0.00	0.00
0.00	29.96						
GRAND TOTALS:		647,285.34	42,007.55	615,653.64	133,283.14	74,336.84	58,946.30
101,651.44	38,273.88						

Account Description	Appropriation	Expended	% Exp	Encumbered	Balance
General Fund					
400 PURCHASED SERVICES	553,917.99	474,887.44	85.7%	70,067.48	8,963.07
500 SUPPLIES AND MATERIALS	64,971.86	60,731.41	93.5%	3,573.86	666.59
600 CAPITAL OUTLAY	9,396.15	8,684.59	92.4%	600.00	111.56
800 MISCELLANEOUS OBJECTS	12,202.00	11,251.20	92.2%	0.00	950.80
Total General Fund	640,488.00	555,554.64	86.7%	74,241.34	10,692.02
Other Funds					
014 ROTARY-INTERNAL SERVICES	14,400.00	13,450.00	93.4%	0.00	950.00
018 PUBLIC SCHOOL SUPPORT	250.00	4.50	1.8%	95.50	150.00
516 IDEA PART B GRANTS	19,306.77	19,306.77	100.0%	0.00	0.00
572 TITLE I DISADVANTAGED CHILDREN	26,207.90	26,207.90	100.0%	0.00	0.00
590 IMPROVING TEACHER QUALITY	4,340.05	1,129.83	26.0%	0.00	3,210.22
Total Other Funds	64,504.72	60,099.00	93.2%	95.50	4,310.22
Grand Total All Funds	704,992.72	615,653.64	87.3%	74,336.84	15,002.24
July 1 Beginning Cash Balance (All Funds):	101,651.44				
Total MTD Receipts:	38,273.88	FYTD Receipts: 647,285.34			
Current Cash Balance (All Funds):	133,283.14				

Date: 07/03/2017
 Time: 3:58 pm

LIBERTY PREPARATORY SCHOOL
 SORT BY CHECK NUMBER
 MONTHLY CHECKS WRITTEN
 CHECK DATES BETWEEN 06/01/2017 AND 06/30/2017
 WARRANT, REFUND CHECKS

SEQ	DESCRIPTION	TRAN NUMBER	P.O. NUMBER	IT NO	INVOICE NUMBER	TRAN DATE	TI	FND	FUNC	OBJ	SCC	SUBJ	OU	IL	JOB	ITEM	AMOUNT
0002	Postage		0017106	0007	JUNE	06/28/17	05	001	2415	443	0000	0000000	000	00	000		147.00
					CHECK TOTALS	0.00											
					CHECK TOTALS	41,641.77											
					CHECK TOTALS	42,007.55											
V	VOIDED CHECKS	0				0.00											
R	RECONCILED CHECKS	5				41,641.77											
W	WARRANT CHECKS	7				42,007.55											
M	MEMO CHECKS	0				0.00											
B	REFUND CHECKS	0				0.00											
I	INVESTMENT CHECKS	0				0.00											
T	TRANSFER CHECKS	0				0.00											
D	DISTRIBUTION CHECKS	0				0.00											
C	PAYROLL CHECKS	0				0.00											
	MISSING CHECKS	0				0.00											
**	TOTAL CHECKS (LESS VOIDED)	7				42,007.55											
***	TOTAL CHECKS WRITTEN	7				42,007.55											

Check total:

147.00

\$151.50