

**LIBERTY PREPARATORY SCHOOL**  
 Governing Board  
 Regular Meeting Minutes  
 June 9, 2016  
 4:00 PM  
 Smithville United Methodist Church  
 243 N. Milton St.  
 Smithville, OH 44677

**ROLL CALL**

The June 9, 2016 Regular Meeting of the Liberty Preparatory Governing Board was called to order by President Misty Hanson at 4:00 PM. Having due notice, members present were Helen Bartashus, Cameron Maneese, and Misty Hanson. Jeff Layton arrived at 4:10 PM. Brian Polen was absent.

**COMMUNITY MEMBERS IN ATTENDANCE**

Brian Hessey and Sandy Hadsell

**Minutes:**

**2016-40**      **Maneese moved and Bartashus seconded the motion to approve the minutes of the May 12, 2016 regular meeting.**

**Vote: Yes: Maneese, Hanson, Bartashus. Absent: Polen, Layton.**

**Treasurer's Business items:**

**2016-41**      **Bartashus moved and Maneese seconded the motion to approve the Treasurer's Business Items:**

1. May 2016 Financial Reports as Presented:

|                                     |                                |
|-------------------------------------|--------------------------------|
| Monthly Income: \$ 24,672.51        | Monthly Expenses: \$ 37,422.44 |
| General Fund Balance: \$ 127,715.68 | Reserve Balance: \$ 22,544.50  |
| Total Cash Balance: \$ 149,212.64   |                                |

2. Approve Final appropriations for FY16:

|                            | April Amended<br>Appropriation | Final Amended<br>Appropriation | Difference          |
|----------------------------|--------------------------------|--------------------------------|---------------------|
| General Fund 001:          | \$ 505,305.00                  | \$ 565,451.99                  | \$ 60,146.99        |
| Saturday School 014:       | \$ 15,137.50                   | \$ 13,488.98                   | \$ (1648.52)        |
| Principal's Fund 018:      | \$ 200.00                      | \$ 200.00                      | \$ 0                |
| IDEA Spec Ed 516           | \$ 8,090.75                    | \$ 8,090.75                    | \$ 0                |
| Title I 572                | \$ .00                         | \$ 12,248.83                   | \$ 12,248.83        |
| Title II-A 590             | \$ 1,970.61                    | \$ 1,970.61                    | \$ 0                |
| <b>Total Appropriation</b> | <b>\$ 530,703.86</b>           | <b>\$ 601,451.16</b>           | <b>\$ 70,747.30</b> |

3. Approve Temporary Appropriations for FY17 at 90% of FY16 appropriation.
4. Accept The Following Federal Grant allocations for FY17 and appropriate those amounts:

|                            |             |
|----------------------------|-------------|
| Fund 572 – 9017 Title I    | \$14,104.18 |
| Fund 590 – 9017 Title II-A | \$ 2,379.21 |

**LIBERTY PREPARATORY SCHOOL**

Governing Board

Regular Meeting Minutes

June 9, 2016

4:00 PM

Smithville United Methodist Church

243 N. Milton St.

Smithville, OH 44677

5. Approve the firm of Julian & Grube Inc for auditing services for FY 16, 17, and 18 as selected by the Auditor of State's bid procedure. The cost of these services will be \$4,500 per year. (a savings of \$500 per year).

**Vote: Yes: Layton, Maneese, Hanson, Bartashus. Absent: Polen.**

**Director's Discussion Items:**

1. Projected enrollment for FY17: 60 currently plus seven additional contacts.
2. Grading Policy for approval.
3. Working with Wayne County Health department to try to establish a school lunch program for next year.
4. Brian had additional meeting with Helene to discuss Junior Achievement program for next year.
5. 13 students have attended summer school with OGT testing scheduled for next week.

**Director's Business Items:**

**2016-42 Layton moved and Bartashus seconded the motion to approve the Director's Business items:**

1. Approve the hire of Chuck Saris as 2/3 Science Teacher for FY 17, pending proper certification and BCI/FBI check. (147 Days X 4.5 Hrs. X \$24.08/hr. = \$15,928.92 + benefits = projected total cost \$18,955.41.)
2. Approve the recall of Matt McHam to the Position of Title I Language Arts Tutor for FY17, pending proper certification. (147 Days X 7 Hrs. X \$18.64/hr. = \$19,180.56 + benefits = projected total cost \$22,824.87.)
3. Approve the recall of Linda Fenn to the Position of IDEA Special Education Aide for FY17. (142 Days X 6.5 Hrs. X \$13.25/hr. = \$12,229.75 + benefits = projected total cost \$14,553.40.)

These positions will be paid thru Tri-County ESC payroll.

**Vote: Yes: Bartashus, Layton, Maneese, Hanson. Absent: Polen.**

**Sponsor's Report:** Dr. Williams passed along a note that 62 students graduated in 2016 from the 3 community schools sponsored by the ESC.

**Board Business:**

**2016-43 Layton moved and Maneese seconded the motion to adopt the Board Policy Manual as prepared by Day Ketterer with modifications to Section #3522 the grading policy as presented by Brian Hessey, and replacing Section 5 with the Tri-County ESC Employee Handbook.**

**Vote: Yes: Maneese, Hanson, Layton, Bartashus. Absent: Polen.**

**LIBERTY PREPARATORY SCHOOL**  
Governing Board  
Regular Meeting Minutes  
June 9, 2016  
4:00 PM  
Smithville United Methodist Church  
243 N. Milton St.  
Smithville, OH 44677

**Next Meeting Date: July 14, 2016 at 4:00 PM.**

**Motion to Adjourn:**

**2016-44 Layton moved and Bartashus seconded the motion to adjourn.**

**Vote: Yes: Bartashus, Layton, Maneese, Hanson. Absent: Polen.**

\_\_\_\_\_  
**Board President**

*Sandy S. Hadrell*  
\_\_\_\_\_  
**Treasurer**