

LIBERTY PREPARATORY SCHOOL
Governing Board
Organizational and Regular Meeting Minutes
January 7, 2016
4:00 PM
Smithville United Methodist Church
243 N. Milton St.
Smithville, OH 44677

ROLL CALL

The January 7, 2016 Organizational and Regular January Meeting of the Liberty Preparatory Governing Board was called to order by President Misty Hanson at 4:00 PM. Members present were Helen Bartashus, Jeff Layton, Brian Polen, Misty Hanson, and Cameron Maneese.

COMMUNITY MEMBERS IN ATTENDANCE

Dr. Deb Williams, Brian Hessey and Sandy Hadsell

Public Records Meeting: There were no public records presented for disposal.

Organizational Items:

The purpose of this meeting is to: (1) Complete any old business of the 2015 year, (2) reorganize for the 2016 year, (3) and to conduct any pertinent business that may be brought before the Board.

Election of President:

Layton nominated Misty Hanson for President for 2016.

2016-01 Layton moved and Polen seconded that nominations be closed.

Vote: Yes: Maneese, Hanson, Bartashus, Layton, Polen.

2016-02 Vote yes for Hanson for President: Polen, Layton, Maneese, Bartashus, Hanson

Misty Hanson was declared President.

Election of Vice-President:

Polen nominated Cameron Maneese for Vice-President for 2016.

2016-03 Layton moved and Polen seconded that nominations be closed.

Vote: Yes: Hanson, Bartashus, Layton, Polen, Maneese.

2016-04 Vote yes for Maneese for Vice-President: Layton, Maneese, Polen, Bartashus, Hanson.

Cameron Maneese was declared Vice-President.

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SETTING OF MEETING DATE(S) FOR 2016 – AS PRESCRIBED BY LAW

2016-05 Polen moved and Maneese seconded the motion to set the Regular Governing Board Meeting Dates for 2016 on the second Thursday of each month at 4:00 PM at the Smithville United Methodist Church.

Vote: Yes: Bartashus, Layton, Maneese, Polen, Hanson.

BLANKET RESOLUTIONS

2016-06 Polen moved and Layton seconded the motion to approve the following items:

The Treasurer recommends the adoption of the following resolutions for the expeditious transaction of the business of the Liberty Preparatory School Board of Education for calendar year 2016:

- Section 1* Approval for the Treasurer to invest monies when available at the best interest rate.
- Section 2* Approval for the Treasurer to advertise for routine bids as required by law.
- Section 3* Approval for the Treasurer to pay bills within appropriations approved by the Board and to pay salaries, fixed charges and metered services.
- Section 4* Approval for the Treasurer to transfer and advance monies among the accounts of any fund and between accounts of differing funds as authorized by law.
- Section 5* Approval for the Treasurer to serve as the Public Records Officer and attend public records training as a designee on behalf of the Board of Education members.

Vote: Yes: Layton, Maneese, Polen, Hanson, Bartashus.

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2016-07 Layton moved and Polen seconded the motion to approve the following items:

The Director recommends the adoption of the following resolutions for the expeditious transaction of the business of the Liberty Preparatory School Board of Education for calendar year 2016:

- Section 1* Approval for the Director of Schools to serve as purchasing agent.
- Section 2* Approval for the law firm Renwick, Welsh, and Burton LLP, to provide legal counsel as needed.
- Section 3* Approval for the Director of Schools to apply and participate in any federal or state project or program and to make application for such funds as are available from state, federal and other sources.
- Section 4* Approval for the Director to employ staff in accordance with Board approved salary schedules on a temporary basis pending the next Board meeting.
- Section 5* Approval for the Director to enter into agreements to implement student placements in accordance with federal and state statutes and their requirements for Student Individual Education Plans.

Vote: Yes: Maneese, Polen, Hanson, Bartashus, Layton.

This concluded the Organizational Meeting

Regular January Agenda:

Treasurers Business:

2016-08 Polen moved and Layton seconded the motion to approve the Treasurer's Business items:

1. Approve the Minutes of the October 8, 2015 Regular Meeting.
2. Approve the October, November, and December 2015 Financial Reports as Presented:

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October:

Income: \$ 56,798.21	Expenses: \$ 60,218.28
General Fund Balance: \$ 104,459.43	Reserve Balance: \$ 31,829.56
Total Cash Balance: \$ 133,851.90	

November:

Income: \$ 55,720.30	Expenses: \$ 70,029.65
General Fund Balance: \$ 99,994.47	Reserve Balance: \$ 30,365.92
Total Cash Balance: \$ 117,542.55	

December:

Income: \$ 55,901.24	Expenses: \$ 44,671.98
General Fund Balance: \$ 100,036.71	Reserve Balance: \$ 29,442.29
Total Cash Balance: \$ 128,771.81	

Vote: Yes: Layton, Bartashus, Maneese, Polen, Hanson.

Director's Business Items:

2016-09 Maneese moved and Layton seconded the motion to approve the Director's Business items:

1. Accept the resignation of Brian Collett effective January 8, 2016.
2. Approve the quote from CDI computers to purchase 15 additional Chromebooks at a cost of \$298 each plus shipping.
3. Approve the hire of Matt McHam as Computer Lab Supervisor / Tutor (\$18.00 per hour as needed- 4 days at 6.5 hours per day). Hired thru Tri-County ESC on Timesheet as needed.
4. Approve the hire of Linda Fenn as Special Education / Economic Disadvantaged Aide (\$13.00 per hour as needed- 4 days at 6.5 hours per day). Hired thru Tri-County ESC on Timesheet as needed.

Vote: Yes: Bartashus, Maneese, Hanson, Polen, Layton.

Sponsor's Business Items:

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2016-10 Layton moved and Polen seconded the motion to approve the 2015-2016 Addendum to the Liberty Preparatory School /Tri-County Educational Service Centers Sponsorship Contract

Effective July 1, 2013-June 30, 2016

The SCHOOL shall comply with the following portions of the Ohio Revised Code:

3313.539 Concussions and school athletics

3313.609 Grade promotion and retention policy

3313.6411 Providing report card to parent

3313.7112 Diabetes care for enrolled students

3319.46 Policy and rules regarding positive behavior intervention supports and the use of physical restraint or seclusion on students.

Vote: Yes: Layton, Maneese, Bartashus, Polen, Hanson.

Next Meeting Date: February 11, 2016 at 4:00 PM.

Motion to Adjourn:

2016-11 Polen moved and Layton seconded the motion to adjourn.

Vote: Yes: Bartashus, Layton, Maneese, Polen, Hanson.

Board President

Treasurer