

**LIBERTY PREPARATORY SCHOOL**

Governing Board  
Regular Meeting Minutes  
February 11, 2016  
4:00 PM  
Smithville United Methodist Church  
243 N. Milton St.  
Smithville, OH 44677

**ROLL CALL**

The February 11, 2016 Regular Meeting of the Liberty Preparatory Governing Board was called to order by President Misty Hanson at 4:00 PM. Members present were Helen Bartashus, Misty Hanson, and Cameron Maneese. Jeff Layton and Brian Polen were absent.

**COMMUNITY MEMBERS IN ATTENDANCE**

Dr. Deb Williams, Brian Hessey and Sandy Hadsell

**Treasurers Business:**

**2016-14      Bartashus moved and Maneese seconded the motion to approve the Treasurer's Business items:**

1. Approve the Minutes of the January 7, 2016 Organizational and Regular Meeting, and the January 28, 2016 Special Meeting.
2. Approve the January 2016 Financial Reports as Presented:

Income: \$ 62,158.40	Expenses: \$ 56,806.85
General Fund Balance: \$ 108,856.33	Reserve Balance: \$ 28,248.65
Total Cash Balance: \$ 134,123.36	

**Vote: Yes: Bartashus, Maneese, Hanson. Absent: Layton, Polen.**

**Director's Business Items:**

**2016-15      Maneese moved and Bartashus seconded the motion to accept with appreciation the kind donation of 12 laptop computers from Westfield Insurance.**

**Vote: Yes: Maneese, Bartashus, Hanson. Absent: Layton, Polen.**

**2016-16      Bartashus moved and Maneese seconded the motion to approve the legal services contract for FY16 with Day Ketterer LTD effective January 27, 2016 at a cost of \$210 per hour.**

**Vote: Yes: Hanson, Maneese, Bartashus. Absent: Layton, Polen.**

**2016-17      Maneese moved and Bartashus seconded the motion to approve the firm of Day Ketterer LTD to assemble the board policy manual at an initial cost of \$8,000.**

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**Vote: Yes: Bartashus, Hanson, Maneese. Absent: Layton, Polen.**

**2016-18      Bartashus moved and Hanson seconded the motion to approve the school calendar for 2016-17 as presented by Mr. Hessey.**

**Vote: Yes: Bartashus, Maneese, Hanson. Absent: Layton, Polen.**

**Director's Discussion Items:**

1. Current Enrollment is 87 students with 8 of those completing the coursework needed for graduation, so we currently have 79 students in session.
2. The Smithville Police Department has contacted Mr. Hessey about a resource officer that is conducting walk-throughs daily. They have also requested student information from DASL. Mr. Hessey will check on what is legal to give them access to.
3. Counseling for students has begun with counselors from Catholic Charities.
4. The Department of Homeland Security is meeting with Mr. Hessey on Wednesday to assist in finalizing the security plan for submission.

**Sponsor's Discussion Items:**

1. The Ohio Department of Education has finally released documentation on how schools are to track hours for online, or blended students. That information is being reviewed by the ESC and Mr. Hessey to determine if we need to make any changes to our procedures.

**Next Meeting Date: March 10, 2016 at 4:00 PM.**

**Motion to Adjourn:**

**2016-19      Maneese moved and Bartashus seconded the motion to adjourn.**

**Vote: Yes: Bartashus, Maneese, Hanson. Absent: Layton, Polen.**

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**Board President**

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**Treasurer**