

RECORD OF PROCEEDINGS

Minutes of

Beacon Hill Community School

Regular Meeting

Held at 7:00 AM

Lighthouse of Hope, Dundee, Ohio

March 9, 2017

With all members having due notice, the following were present: Roger Chenevey, Wayne Shetler, and Andrew Yoder. Jeremy Chupp arrived at 7:23 AM. Marvin Yoder was absent. Also in attendance were Judy Kestner and Dr. Deb Williams, Tri-County ESC, Brad Herman, Superintendent, and Sandy Hadsell, Treasurer.

Call to Order: President Wayne Shetler called the meeting to order.

Treasurers Business:

2017-20 A Yoder moved and Chenevey seconded the motion to approve the minutes of the February 9, 2017 regular meeting.

Vote: Yes: A Yoder, Chenevey, Shetler. Absent: M Yoder, Chupp.

2017-21 A Yoder moved and Chenevey seconded the motion to approve the following Treasurer's Business Items:

1. Approve the February Financial Reconciliation and Reports as presented.
2. Approve the transfer of \$40,000 from General Fund (001) to School Wide Pool Fund (598).

Vote: Yes: Chenevey, Shetler, A Yoder. Absent: M Yoder, Chupp.

Superintendent's Discussion Items:

Brad reported that an article was coming out today in the Wooster Daily Record about the Wilderness Center event held at Beacon Hill last week. Students participated in this interactive presentation while the teaching staff was doing additional training on using the I Ready software.

Students have completed 400 I Ready lessons in the past month. Progress to prepare students for testing in March and April is going well.

Brad has contacted the Beacon Backers to see if they would consider funding a Career Tech field trip to P. Graham Dunn and Putt N Stuff in April.

The Beacon Backers are also working on putting together a summer picnic to celebrate successful passage of Spring Testing.

Beacon Backers have agreed to repair the greenhouse that suffered wind damage. The cost will be approximately \$1,500.

Beacon Backers are looking into options to provide transportation for Dalton students.

Brad has completed filing for CTE26 Career Tech Funding for next school year for FCS and Building Trades classes.

The Parent Banquet is scheduled for May 11.

The Washington DC trip will be May 22 and 23. The last Day of School is on the 24th.

Jeremy Chupp entered the meeting at 7:23 AM.

RECORD OF PROCEEDINGS

Minutes of

Beacon Hill Community School

Regular Meeting

Held at 7:00 AM

Lighthouse of Hope, Dundee, Ohio

March 9, 2017

Superintendent's Business Items:

2017-22 A Yoder moved and Chupp seconded the motion to approve the revised Salary schedule for 2017-18 with a 2% increase for staff.

Vote: Yes: Chenevey, Shetler, A Yoder, Chupp. Absent: M Yoder.

Sponsor's Report

Dr. Williams and Judy Kestner reported that the epicenter is now open and the list has been released. Deadline to submit information is June 30, but we will start submitting information as soon as we get it assembled. Brad, Wayne, and Sandy are scheduled to meet with Judy to go through the list and assemble the information. Day Ketterer has reviewed a first draft of the sponsorship agreement and discussion has begun on revisions. Deb and Judy will conduct the spring site visit following today's board meeting.

Board Business Items:

2017-23 Chenevey moved and Chupp seconded the motion to adopt Board Policy #2270 Diabetic Care.

Vote: Yes: Shetler, A Yoder, Chupp, Chenevey. Absent: M Yoder.

Roger Chenevey excused himself from the meeting at 8:00.

2017-24 A Yoder moved and Chupp seconded the motion to renew membership with OSBA and to purchase electronic copies of Management News.

Vote: Yes: Shetler, A Yoder, Chupp. Absent: M Yoder, Chenevey.

Board Comments:

Next Meeting Date: Regular Meeting:

Thursday, April 13, 2017 at 7:00 AM.

Motion to Adjourn:

2017-25 Chupp moved and A Yoder seconded the motion to adjourn.

Vote: Yes: Shetler, A Yoder, Chupp. Absent: M Yoder, Chenevey.

PRESIDENT

TREASURER

Beacon Hill Community School

BANK RECONCILIATION

March 31, 2017

SYSTEM BALANCES/ADJUSTMENTS		BANK BALANCES/ADJUSTMENTS	
Cash Journal Balance	154,878.06	First National Bank, General	54,687.22
OS USAS Checks	0.00	First National Bank Savings	70,066.79
Interest First Natl General	0.00	Wayne CSB CD 1460	20,074.05
	0.00	Wayne CSB CD 1479	10,000.00
Interest StarOhio, General	0.00		0.00
	0.00	Office Change	50.00
	0.00	Reg Day Change Secretary	0.00
	0.00	Benefit Auction Change	0.00
	0.00		
Cash in Transit	0.00	Cash in Transit to/from Gen Acct	
	0.00	IDEA Payment	
	0.00	Title I Payment	
	0.00	Title II-D Payment	
	0.00		
\$ 154,878.06		\$ 154,878.06	

Out of Balance \$ -

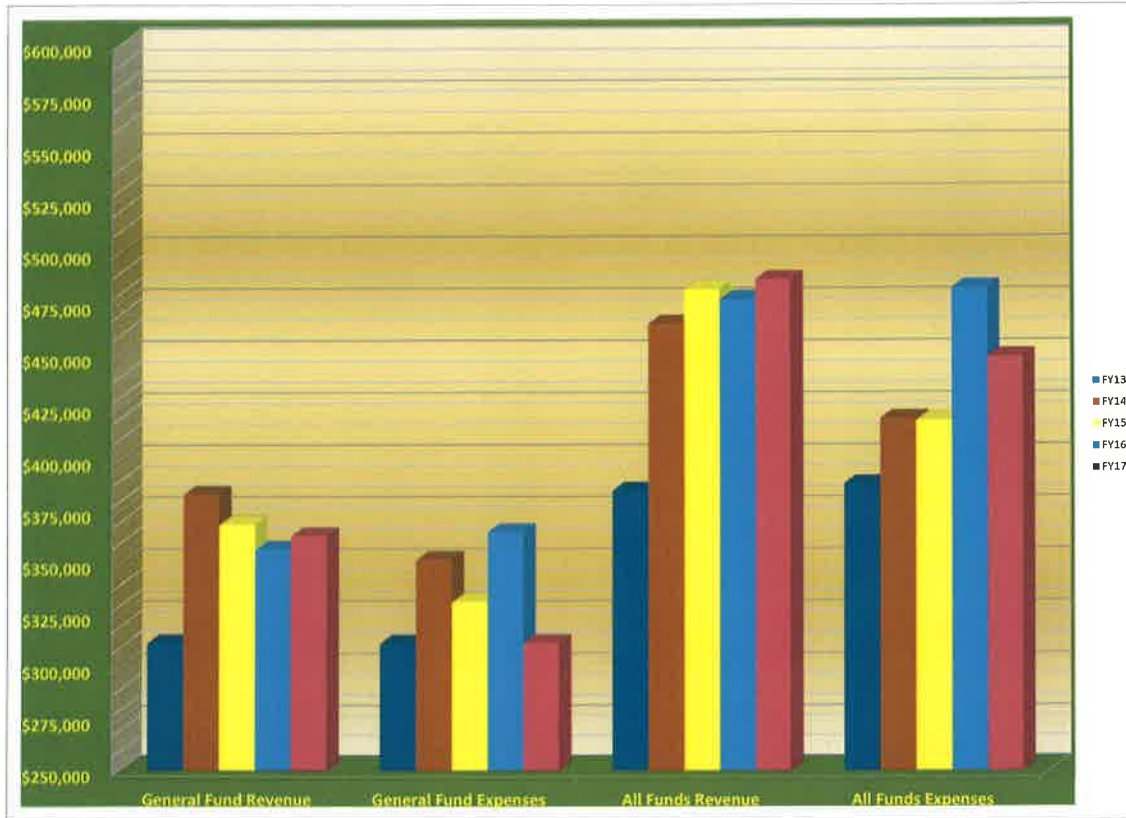
Monthly Receipts	\$	120,275.22	Adjusted For Transfers	\$	80,275.22
Monthly Expenses	\$	86,509.85	Adjusted For Transfers	\$	46,509.85
End of Month Balance	\$	154,878.06			

Sandy L. Haskell

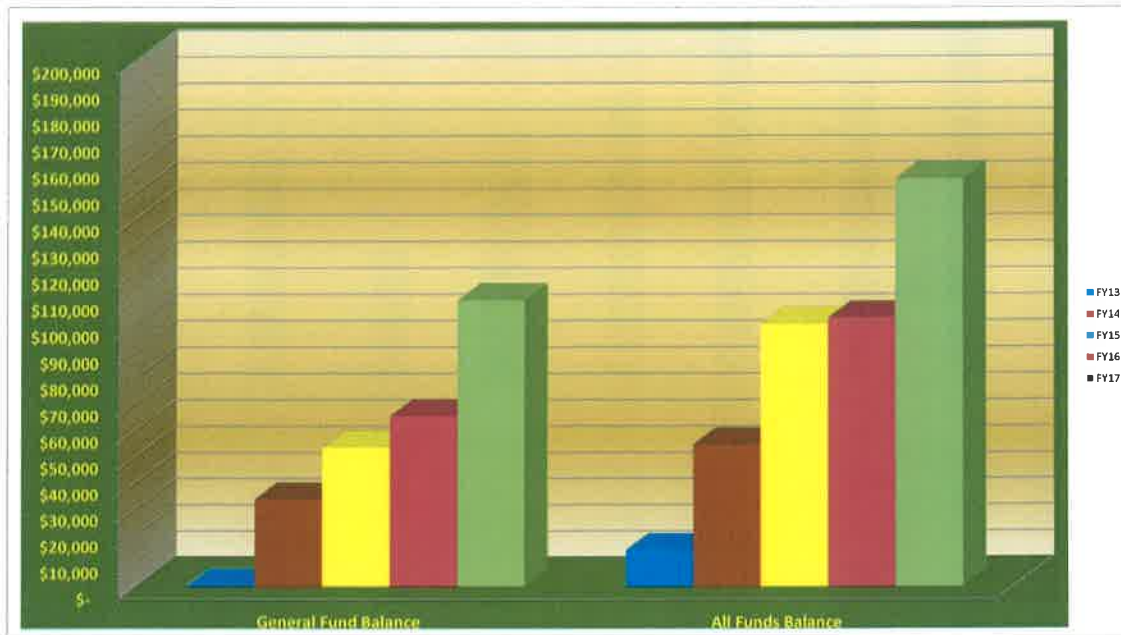
Beacon Hill Year To Date Comparisons

3/31/2017

	General Fund Revenue	General Fund Expenses	All Funds Revenue	All Funds Expenses
FY13	\$ 311,997	\$ 311,829	\$ 385,071	\$ 388,431
FY14	\$ 383,149	\$ 351,858	\$ 465,176	\$ 419,657
FY15	\$ 368,962	\$ 331,779	\$ 482,084	\$ 418,899
FY16	\$ 357,153	\$ 365,481	\$ 477,193	\$ 482,656
FY17	\$ 363,420	\$ 312,288	\$ 486,649	\$ 449,557



	General Fund Balance	All Funds Balance
FY13	\$ 556	\$ 14,009
FY14	\$ 33,178	\$ 54,224
FY15	\$ 53,100	\$ 100,030
FY16	\$ 65,155	\$ 102,288
FY17	\$ 109,056	\$ 154,878



Account Description	Appropriation	Expended	% Exp	Encumbered	Balance
General Fund					
200 EMPLOYEES RETIRE. & INSUR. BEN	412.00	531.00 -	128.9%	0.00	943.00
400 PURCHASED SERVICES	47.00	0.00	0.0%	0.00	47.00
800 MISCELLANEOUS OBJECTS	0.00	550.00	0.0%	0.00	550.00 -
900 OTHER USES OF FUNDS	420,000.00	312,269.42	74.3%	0.00	107,730.58
Total General Fund	420,459.00	312,288.42	74.3%	0.00	108,170.58
Other Funds					
006 FOOD SERVICE	986.50	117.35	11.9%	260.65	608.50
018 PUBLIC SCHOOL SUPPORT	36,097.36	23,794.60	65.9%	25,373.03	13,070.27 -
451 DATA COMMUNICATION FUND	2,700.00	1,733.50	64.2%	0.00	966.50
551 LIMITED ENGLISH PROFICIENCY	1,990.55	1,931.00	97.0%	0.00	59.55
598 SCHOOLWIDE BUILDING PROGRAM	761,111.58	417,890.30	54.9%	232,198.53	111,022.75
599 MISCELLANEOUS FED. GRANT FUND	17,654.00	4,090.00	23.2%	0.00	13,564.00
Total Other Funds	820,539.99	449,556.75	54.8%	257,832.21	113,151.03
Grand Total All Funds	1,240,998.99	761,845.17	61.4%	257,832.21	221,321.61
July 1 Beginning Cash Balance (All Funds):	117,786.04				
Total MTD Receipts:	798,937.19				
Current Cash Balance (All Funds):	154,878.06				

75% thru year

Fund #	Fund Description	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Bank Fund Balance Code
001	0000 Beacon Hill Comm School General Fund	36,911.80	363,419.50	40,550.00	312,288.42	109,056.05	0.00	109,056.05
006	0000 School Lunch Accounts	18.80	104.50	0.00	117.35	126.70	260.65	133.95-
018	9001 BEACON HILL PRINCIPAL'S FUND	34,469.00	38,034.30	4,482.97	23,794.60	41,530.19	25,373.03	16,157.16
018	9002 Prin Fund Building Reserve	0.00	10,074.05	0.00	0.00	30,074.05	0.00	30,074.05
451	9016 Network Connectivity FY16	0.00	0.00	0.00	1,733.50	66.50	0.00	66.50
451	9017 Network Connectivity FY17	900.00	1,800.00	0.00	0.00	1,800.00	0.00	1,800.00
551	9016 Title III ELP from Consortium	0.00	0.00	0.00	0.00	0.00	0.00	0.00
551	9017 Title III ELP from Consortium	0.00	0.00	0.00	1,931.00	1,931.00-	0.00	1,931.00-
598	9016 School Wide Pool FY16	0.00	42,128.68	0.00	52,759.71	0.00	0.00	0.00
598	9017 School Wide Pool FY17	47,975.62	339,286.16	41,476.88	365,130.59	25,844.43-	232,198.53	258,042.96-
599	9016 TITLE VI-B RURAL SCHOOLS FY16	0.00	0.00	0.00	0.00	0.00	0.00	0.00
599	9017 TITLE VI-B RURAL SCHOOLS FY17	0.00	4,090.00	0.00	4,090.00	0.00	0.00	0.00
GRAND TOTALS:		120,275.22	798,937.19	86,509.85	761,845.17	154,878.06	257,832.21	102,954.15-

*** NOTE!! ONLY ACTIVE ACCOUNTS HAVE BEEN SELECTED, TOTALS MAY EXCLUDE AMOUNTS THAT ARE RELATED TO INACTIVE ACCOUNTS.

SEQ	DESCRIPTION	TRAN NUMBER	P.O. NUMBER	IT NUMBER	INVOICE NUMBER	TRAN DATE	TI FND	FUNC	OBJ	SCC	SUBJ	OU	IL	JOB	ITEM	AMOUNT
-----	-------------	-------------	-------------	-----------	----------------	-----------	--------	------	-----	-----	------	----	----	-----	------	--------

Check: 001904 Type: W Date: 03/08/17 Vendor: FRONTIER Vendor#: 000107 Stat/Date: RECONCILED:03/31/17 Bank: 217.78
0001 FEB TELEPHONE SERVICE 0017023 0008 Feb 2017 02/28/17 05 598 2720 441 9017 000000 000 00 000 Check total: \$217.78

Check: 001905 Type: W Date: 03/08/17 Vendor: MT BUSINESS TECHNOLOGIES Vendor#: 000202 Stat/Date: RECONCILED:03/31/17 Bank: 149.54
0001 JH Classroom Copier 0017016 0001 CNIN348971M 02/22/17 05 598 1120 423 9017 000000 000 00 000 Check total: \$149.54

Check: 001906 Type: W Date: 03/08/17 Vendor: MT EATON HARDWARE Vendor#: 000117 Stat/Date: RECONCILED:03/31/17 Bank: 15.99
0001 Prin Fund Classroom Suppl 0017013 0001 0058138 02/16/17 05 018 4190 511 9001 000000 000 00 000 Check total: \$15.99

Check: 001907 Type: W Date: 03/08/17 Vendor: TRI-COUNTY ESC Vendor#: 000134 Stat/Date: RECONCILED:03/31/17 Bank: 1,610.28
0001 Jen Bixler Title I Econ 0017101 0001 GENL24500 03/02/17 05 598 1270 411 9017 000000 000 00 000 1,610.28
0002 Tammy Graf Secretary Serv 0017101 0002 GENL24500 03/02/17 05 598 2422 415 9017 000000 000 00 000 1,891.33
0003 Sandy Hadsell Treasurer 0017101 0004 GENL24500 03/02/17 05 598 2510 415 9017 000000 000 00 000 842.33
0004 75% Superintendent Brad H 0017101 0007 GENL24500 03/02/17 05 598 2411 415 9017 000000 000 00 000 6,187.52
0005 25% Principal Brad Herman 0017101 0008 GENL24500 03/02/17 05 598 2421 415 9017 000000 000 00 000 2,062.51
0006 L Rettig Spec Ed Teacher 0017101 0009 GENL24500 03/02/17 05 598 1240 411 9017 000000 000 00 000 5,021.27
0007 50% Dave Weaver Soc Stud 0017101 0010 GENL24500 03/02/17 05 598 1120 411 9017 000000 000 00 000 2,774.92
0008 25% Dave Weaver Building 0017101 0011 GENL24500 03/02/17 05 598 1316 411 9017 000000 000 00 000 1,387.46
0009 25% Dave Weaver Physical 0017101 0012 GENL24500 03/02/17 05 598 1120 411 9017 000000 000 00 000 1,387.46
0010 33% J Zuercher Title I 0017101 0014 GENL24500 03/02/17 05 598 1270 411 9017 000000 000 00 000 1,818.79
0011 33% J Zuercher Math Teach 0017101 0015 GENL24500 03/02/17 05 598 1120 411 9017 000000 000 00 000 1,818.80
0012 33% Joy Zuercher Lang Art 0017101 0016 GENL24500 03/02/17 05 598 1120 411 9017 000000 000 00 000 1,818.80
0013 Veronica Styer Science Te 0017101 0017 GENL24500 03/02/17 05 598 1120 411 9017 000000 000 00 000 1,689.12
0014 Jayne McGrew Home Economi 0017101 0018 GENL24500 03/02/17 05 598 1314 411 9017 000000 000 00 000 891.86
0015 Laura Wiener Speech Thera 0017101 0023 GENL24500 03/02/17 05 598 2152 419 9017 000000 000 00 000 151.22
0016 Melinda Moffitt Spec Ed Ai 0017101 0024 GENL24500 03/02/17 05 598 1240 411 9017 000000 000 00 000 1,136.97
Check total: \$32,490.64

Check: 001908 Type: W Date: 03/15/17 Vendor: CARDMEMBER SERVICE Vendor#: 000166 Stat/Date: RECONCILED:03/31/17 Bank: 31.33
0001 Principal Fund Supplies 0017008 0003 0006760 02/16/17 05 018 4190 511 9001 000000 000 00 000 31.33
0002 Office Supplies 0017008 0009 0006989 02/22/17 05 598 2415 512 9017 000000 000 00 000 16.35
0003 Home Ec Supplies - Visa C 0017008 0001 0007980 02/07/17 05 598 1314 511 9017 000000 000 00 000 51.95
0004 Addtl 7-8 Classroom Suppl 0017008 0010 0008756 02/28/17 05 598 1120 511 9017 000000 000 00 000 3.36
0005 Samsung Laptop LCD LED 0017041 0001 0008169 02/24/17 05 598 1120 517 9017 000000 000 00 000 38.84
0006 Shipping & Handling 0017041 0002 0008169 02/24/17 05 598 1120 517 9017 000000 000 00 000 8.64
Check total: \$150.47

Check: 001909 Type: W Date: 03/15/17 Vendor: DAY KETTERER LTD Vendor#: 000218 Stat/Date: RECONCILED:03/31/17 Bank: 230.00
0001 Addtl Board Policy Update 0017017 0004 0332812 03/07/17 05 598 2310 418 9017 000000 000 00 000 230.00
0002 Addtl Legal Service Fees 0017017 0005 0332812 03/07/17 05 598 2310 418 9017 000000 000 00 000 1,196.06

SEQ	DESCRIPTION	TRAN NUMBER	P.O. NUMBER	IT NUMBER	INVOICE NUMBER	TRAN DATE	TI FND	FUNC	OBJ	SCC	SUBJ	OU	IL	JOB	ITEM	AMOUNT
-----	-------------	-------------	-------------	-----------	----------------	-----------	--------	------	-----	-----	------	----	----	-----	------	--------

Check: 001910 Type: W Date: 03/15/17 Vendor: Jennifer L Bixler Vendor#: 010440 Stat/Date: RECONCILED:03/31/17 Bank: \$1,426.06

0001	Mileage(127.3 miles) for	0017044	0001	03-15-17		03/15/17	05	598	1120	439	9017	000000	000	00	000	68.11
Check total: \$68.11																

Check: 001911 Type: W Date: 03/15/17 Vendor: LIGHTHOUSE OF HOPE Vendor#: 000113 Stat/Date: RECONCILED:03/31/17 Bank: \$6,500.00

0001	Building Rental Jr High	0017005	0001	April 2017		03/14/17	05	598	1120	425	9017	000000	000	00	000	3,250.00
0002	Building Rental Sr High	0017005	0002	April 2017		03/14/17	05	598	1130	425	9017	000000	000	00	000	1,625.00
0003	Building Rental Spec Ed	0017005	0003	April 2017		03/14/17	05	598	1240	425	9017	000000	000	00	000	650.00
0004	Building Rental Home Ec	0017005	0004	April 2017		03/14/17	05	598	1314	425	9017	000000	000	00	000	325.00
0005	Building Rental Bldg Trad	0017005	0005	April 2017		03/14/17	05	598	1316	425	9017	000000	000	00	000	325.00
0006	Building Rental Office	0017005	0006	April 2017		03/14/17	05	598	2415	425	9017	000000	000	00	000	325.00
Check total: \$6,500.00																

Check: 001912 Type: W Date: 03/15/17 Vendor: OHIO SCHOOL BOARDS ASSN Vendor#: 000213 Stat/Date: RECONCILED:03/31/17 Bank: \$400.00

0001	2017 Community School	0017042	0001	17-1104029-JEF		02/28/17	05	001	2310	841	0000	000000	000	00	000	400.00
0002	School Management News	0017042	0003	17-1104029-JEF		02/28/17	05	001	2310	841	0000	000000	000	00	000	150.00
Check total: \$550.00																

Check: 001913 Type: W Date: 03/15/17 Vendor: Red Tomato Market Vendor#: 010424 Stat/Date: RECONCILED:03/31/17 Bank: \$97.80

0001	Home Econ Food Supplies	0017011	0002	SL1234204		02/07/17	05	598	1314	511	9017	000000	000	00	000	97.80
0002	Home Econ Food Supplies	0017011	0002	SL1234266		02/07/17	05	598	1314	511	9017	000000	000	00	000	7.81
0003	Food Supplies Principal's	0017011	0001	SL1236144		02/16/17	05	018	4190	511	9001	000000	000	00	000	21.25
Check total: \$126.86																

Check: 001914 Type: W Date: 03/15/17 Vendor: The Wilderness Center Vendor#: 010439 Stat/Date: RECONCILED:03/31/17 Bank: \$400.00

0001	Presentation of Wildernes	0017043	0001	3/3/2017		03/03/17	05	598	1120	411	9017	000000	000	00	000	400.00
Check total: \$400.00																

Check: 001915 Type: W Date: 03/22/17 Vendor: GERBER TOURS INC Vendor#: 000199 Stat/Date: RECONCILED:03/31/17 Bank: \$4,316.00

0001	8th Grade DC Trip with Ge	0017026	0001	0123133		03/21/17	05	018	4190	423	9001	000000	000	00	000	4,316.00
Check total: \$4,316.00																

Check: 090027 Type: T Date: 03/10/17 Vendor: BEACON HILL COMMUNITY SCHOOL MEMO VENDOR Vendor#: 900101 Stat/Date: Bank: \$40,000.00

0001	TRANSFER TO SCHOOL WIDE P	900027	0090027	0001		03/10/17	07	001	7200	911	0000	000000	000	00	000	40,000.00
Check total: \$40,000.00																

V	VOIDED CHECKS	0	CHECK TOTALS	0.00
R	RECONCILED CHECKS	12	CHECK TOTALS	46,411.45
W	WARRANT CHECKS	12	CHECK TOTALS	46,411.45
M	MEMO CHECKS	0	CHECK TOTALS	0.00

**SHARED SERVICES AGREEMENT BETWEEN THE
SOUTHEAST LOCAL SCHOOL DISTRICT BOARD OF EDUCATION
AND
BEACON HILL
*AN OHIO COMMUNITY SCHOOL***

Pursuant to the provisions of Chapter 3314 of the Ohio Revised Code, this agreement is entered into and effective as of this 13th day of April, 2017, by and between the Board of Education of the Southeast Local School District (“Southeast”) and the governing authority of the Beacon Hill Community School (“Beacon Hill”).

WHEREAS, Southeast desires to facilitate the establishment and operation of Beacon Hill for the purpose of offering alternative instruction for area children; and

WHEREAS, Chapter 3314 of the Ohio Revised Code authorizes community schools to contract with boards of education for the provision of any services necessary for the operation of the community school; and

WHEREAS, Southeast is uniquely suited to provide general operational services to Beacon Hill;

BE IT THEREFORE RESOLVED that the Southeast Local School District Board of Education and the Board of Directors of the Beacon Hill Community School hereby agree as follows:

I. Duties of Southeast

General Operational Services

Southeast shall provide General Operational services as agreed by the parties. All such services shall be paid for by Beacon Hill in accordance with Paragraph II herein. The Superintendent of Southeast shall assign personnel and/or issue contracts as necessary to perform contracted services.

II. Duties of Beacon Hill

For and in consideration of the provisions of the General Operational services by Southeast, Beacon Hill agrees to pay Southeast the reasonable costs of providing such services as described in Exhibit “A.” Beacon Hill agrees to pay Southeast quarterly or as invoiced.

III. Terms of Agreement

This agreement shall be valid for one year from July 1, 2017 and thereafter it automatically shall be renewed for successive terms, each for one year, until this agreement is terminated as provided in the paragraph IV herein.

IV. Termination

This agreement may be terminated by Beacon Hill or by Southeast, effective after the next succeeding 30th day of June, by either party giving the other party written notice thereof on or before the last day of April prior to the expiration of this agreement. The date for such notification may be extended at any time by mutual agreement of the parties.

V. This agreement may be amended in writing by mutual consent of Southeast and Beacon Hill.

VI. Complete Agreement

This agreement includes all the parties' agreement of Southeast services and no agreement has been made between the parties on this subject which is not included in this agreement.

VII. Contrary to Law

If any portion of this agreement is contrary to law, that portion of this agreement is void, but the rest of the agreement remains valid.

VIII. Controlling Law

Ohio law shall control this agreement.

IX. Article Titles

The titles of each article of this agreement's articles are to facilitate reference only and are not a part of this agreement.

X. Implementing Resolutions

The governing boards of Southeast and Beacon Hill shall each adopt such resolutions and take such actions as are necessary to implement the provisions, all and singular, of this agreement.

WHEREFORE the parties, through their designated representatives, have indicated their acceptance of the foregoing terms by affixing their signatures below:

BEACON HILL COMMUNITY SCHOOL

SOUTHEAST LOCAL SCHOOL
DISTRICT BOARD OF
EDUCATION

By _____

By _____

And by _____

And by _____

Date above signed _____

Date above signed _____

EXHIBIT "A"
General Operational Services

Administrative Services:

\$ 4,000 paid to Southeast for shared services of EMIS Support Staff.

Food Services:

The parties agree that food services will be provided by Southeast Local Schools. The cost of lunches for the 2017 - 18 School Year will be \$3.75 per meal. Southeast will receive all free and reduced lunch payments from federal and state sources. Any additional charges for food service licenses or other related costs incurred by Southeast Local Schools will be paid by Beacon Hill.

Nursing Services:

Nursing services will be provided to Beacon Hill on an as needed basis, and charged out accordingly.