

Annual Report of Community Schools
For
School Year 2015-2016

Submitted by
Tri-County Educational Service Center (050526)
November 30, 2016

Liberty Preparatory School (013962) Status Open

Liberty Preparatory School- IRN #013962

Mission Statement

"The mission of Liberty Preparatory School is to serve the needs of students and their families by providing innovative and supportive education solutions that are focused on academic success and the unique needs of each student."

Liberty Preparatory School (Liberty Prep) is a site-based, conversion community school sponsored by the Tri-County Educational Service Center (TCESC). Liberty Prep is located at 243 North Milton Street, Smithville, OH 44677(Wayne County). The School Leader is Brian Hessey, and the Treasurer is Sandy Hadsell.

Educational programming and services were available to students in grades 7-12 for school year 2015-16, particularly those at risk of dropping out of school for various social, personal or educational reasons.

Liberty Prep is designated a Drop-Out Prevention Recovery School for 2015-2016.

ACADEMIC PERFORMANCE

Four (4) with HQT status provided traditional classroom instruction as well as monitored supplemental online instruction. Additional school staff included one (1) secretary, and one (1) building administrator and one (1) part time work study coordinator.

Students grades 7–12 were enrolled in a blended learning environment in which classes are offered though Odysseyware (an online program) and direct instruction which was provided by 4 full time teachers and 2 part time tutors, all highly qualified.

Students were involved in creating a personal success plan that addresses educational, employability and transition goals. Additional supports for; Special Services, Technology and Psychological services were contracted through Tri-County ESC.

Twenty-five students (25) were celebrated as graduates at a ceremony in June 2016.

Liberty Preparatory School contracted services for special education and student testing through TCESC. Technology services through the Tri-County Computer Services Association.

Liberty Preparatory is a designated DOPR school. On the 2014-15 Report Card the school received a rating of Does Not Meet Standards on the 2015-16 Report Card the school received a rating of Meets Standards.

The School exceed the Standards on the High School Test Passage Rate and the 4-year Graduation Rate.

The School's Report Card showed a 63% increase in enrollment from 2014-2015 to 2015-2016.

Liberty Preparatory 2014-2015 and 2015-2016 DOPR Report Card Comparisons					
Category	2014-2015	Standard Status	2015-2016	Standard Status	Change
Enrollment	38	NA	60	NA	22
SWD	29.8%	NA	30.5%	NA	.70%
Economically Disadvantaged	29.1%	NA	43.2%	NA	14.10%

Attendance Rate	100.0%	NA	94.9%	NA	-5.10%
High School Test Passage Rate	NR	MR	70%	Met	70.00%
Gap Closing AMO	NR	NR	NR	NR	NA
Progress Value-Added	-1.0	Met	NR	Not Met	NA
4-Year Graduation Rate	NR	NR	40.9%	Exceeds	40.9%
5-Year Graduation Rate	NR	NR	36.4%	Met	36.4%
6-Year Graduation Rate	NR	NR	NR	NR	NA
7-Year Graduation Rate	NR	NR	NR	NR	NA
8-Year Graduation Rate	NR	NR	NR	NR	NA
Graduation Rate Weighted Average	7.1%%	Not Met	35%	Met	27.9%

2015-2016 Passage Rates on the OGT				
Writing	Reading	Math	Social Studies	Science
22%	35%	23%	27%	32%

Liberty Prep MAP Reading Mean RIT						
Grade	2014-2015 Winter to Spring	Area of Concern	Strong Performance	2015-2016 Fall to Spring	Area of Concern	Strong Performance
12	NA	NA	NA	NA	NA	NA
11	-3.6	None	Vocabulary Acquisition and Use	NA	NA	NA
10	-10.2	Literature	Vocabulary Acquisition	NA	NA	NA
9	NA	NA	NA	NA	NA	NA

Liberty Prep MAP Math Mean RIT						
Grade	2014-2015 Winter to Spring	Area of Concern	Strong Performance	2015-2016 Fall to Spring	Area of Concern	Strong Performance
12	NA	NA	NA	NA	NA	NA
11	-3.2	Real and Complex Number Systems	None	NA	NA	NA

10	-7.4	none	none	NA	NA	NA
9	NA	NA	NA	NA	NA	NA

The Sponsor gives the school an Academic Performance rating of a “C” citing. While the school has maintained an acceptable percentages to have met standards on the DOPR Report Cards there is a lack of documentation of additional assessments beyond those required to demonstrate student progress. *The school has met its expected Academic Performance level.*

FISCAL PERFORMANCE

Liberty Preparatory School had a licensed school Treasurer who provided a five-year forecast and a financial plan. Enrollment has continued to increase and showed a 63% increase from 2014-2015-2015-2016.

A component of the fiscal plan was a projected continual increase in enrollment, which Liberty Prep met.

FUNDING FOR 2015-2116	
STATE FOUNDATION	\$354,413.00
ECONOMIC DISADVANTAGED	\$4,705.61
SPECIAL EDUCATION	\$93,245.95
FACILITIES FUNDING	\$9,010.50
GRADUATION BONUS	\$63.25
TARGETING ASSISTANCE	\$3,685.34

The FY15 Financial Audit by the State of Ohio released April 2016 was clean with one finding a Material Weakness-Financial Statement Presentation, and a Schedule of previous finding identified as “fully corrected”.

The Sponsor gives the school an “A” on Fiscal Performance. The Treasurer provides accurate and extensive financial reports at GA Board meetings and is prompt in responding to questions of the GA or Sponsor. The funds are well managed as evidenced by the comparison of Source of Revenue for the past three years. *The school has exceeded the expected Fiscal Performance.*

ORGANIZATION AND OPERATION

The Liberty Preparatory School Governing Authority (GA) was comprised of five (5) Board members who represented the area schools, local business and local service agencies. Members include: Justin Chenevey, attorney; Cameron Maneese, Family and Children First Council; Jeffrey Layton, school administrator, Misty Hanson, juvenile court officer and Helen Bartaschus, retired educator.

The GA met every other month and reviewed school finances for each month and carefully monitored the school's program progress in attaining its goals.

The GA employed a licensed school Treasurer who provided financial reports, which were reviewed and taken into consideration along with educational and policy endeavors to provide appropriate governance for school improvements and extended learning opportunities.

The GA employed legal counsel to update policies to align with School Compliance Check list.

The Sponsor attended all GA Board meetings and conducted for and informal site visits including the pre-opening site visit and two site visits with students in attendance.

The Sponsor gives the school a "B" Organization and Operations rating. The school is responsive and committed to fulfilling its meeting and training requirements in a timely manner. The school made every effort to fulfill additional requirements mandated by HB 2 to be effective in the 2015-2016 year. The school met Organization and Operations expectations.

LEGAL COMPLIANCE

Based on the ODE Sponsor Evaluation Checklist for Schools. The School was found to be compliant in all of the following areas:

Item #	Section Title
2	Community School; bond
4	Criminal records check of private contract employee
5	Investigation Reports
6	Report of employee conviction or alternative disposition
16	Site-based school's provision of a computer
22	Heimlich Maneuver Training

23	Breakfast and lunch programs - Summer Extension
24	Participation of community school in education management information system
27	Inhalers
28	Procurement of Epinephrine Auto injectors
34	Consultation with board regarding changes in schedule
36	Community school student may enroll in career-technical program
43	Admission standards, dismissal procedures, attendance policy and achieving racial balance
44	Admission procedures
47	Compliance with standards of financial reporting
48	Distributing statement concerning state-prescribed testing and compulsory attendance law to parents
51	Employment of attorney
52	Publication of names of members of governing authority
56	Admission policy and procedures
57	Payments to the sponsor for oversight and monitoring
58	Comprehensive plan for managing the schools
59	Dispute resolution procedures
61	School financial plan
62	Length of contract
63	Racial and Ethnic Balance Assessment
64	School Calendar
67	School's facilities
68	Liability Insurance
69	Minimum enrollment and minimum hours of learning opportunities provided during the year
76	Monitoring, oversight, and technical assistance; school closure
84	Designated fiscal officer - bond - licensing
85	Creation of a community school - general powers
86	Dropout prevention and recovery academic performance rating and report card system
92	Designated fiscal officer - bond - licensing
93	Data reporting requirements (college credit-plus)
94	JVSD allocation
95	Delivery methods by the institution of higher education for courses under the college credit plus program
96	College Credit plus summer term eligibility
97	Notice to students regarding program opportunities and program requirements
98	Program requirements for secondary schools
110	Procedural safeguards
111	Individualized education program (IEP)

112	Evaluations
113	Confidentiality
114	Child find
115	Free appropriate public education
116	Delivery of services
117	Applicability of requirements and definitions
119	Employment of non-licensed individuals with certain criminal convictions
120	Employment of individuals in positions that require a license and licensure of individuals with certain criminal convictions or other alternative dispositions
121	Alternative principal license
124	Teacher licenses
126	Annual enrollment reports; payments from department
129	Guidance for approving food to be sold in schools
131	Emergency management plan
132	School district and building improvement, supports, and interventions
135	Guidelines for statewide education management information system
137	Scoring and reporting assessments
138	Establishing security and security investigation provision for assessments
139	Establishing provisions for a waiver by the superintendent of public instruction
140	Establishing provisions for the participation of students with disabilities in required assessments administered at the designated grades
144	Standards for the implementation of positive behavior intervention supports and the use of restraint and seclusion
145	Chart of accounts - school districts and community schools
146	Annual fiscal reports
147	Purchase or procurement of insurance for educational employees
149	Board of education spending plan
150	Public employment risk reduction program
160	Reporting violation of law by employer or fellow employee
161	Civil Rights Commission
162	Civil Rights Commission
163	Lead Abatement
166	Nature of courses; awarding high school credit
169	Reimbursement where student fails course
170	Financial aid ineligibility; transportation reimbursement
171	Funding and payment
172	Enrollment options
173	Information regarding and promotion of the program
174	Participation in college credit plus program during summer term
175	Seventh and eighth grade student participation
176	Notice of expulsion of student

177	Restrictions on enrollment
178	Enrollment in CCP; eligibility
179	Comprehensive Eye Exam
181	District of residence to reimburse for excess costs
182	Special education from another district - payment by district of residence
183	Home Instruction
185	Districts to submit implementation plans – inter-district contracts
186	Districts to submit implementation plans – inter-district contracts
187	Comparison of parent's and child's rights under state and federal education law and special needs scholarship program
188	Annual assessment of reading and writing skills of student with visual disability
189	Procedure where transition services not provided
190	Examination into cases of truancy; board to adopt policy regarding habitual truancy - intervention strategies.
191	Enforcement proceedings
192	Duties of teacher and superintendent upon withdrawal or habitual absence of child from school - forms
193	Excused absences for certain extracurricular activities
194	Compulsory school age - requirements for admission to kindergarten or first grade - pupil personnel service committee
195	Corporal punishment policy
196	Applicants and new hires subject to criminal records check provisions
197	Criminal records check
198	Confidentiality
199	Investigations
200	Spending of economically disadvantaged funds
202	Informational programs relative to missing children - fingerprinting program
206	Sale of a la carte beverage items
207	Standards governing types of foods and beverages sold on school premises.
208	3313.801 Display of national and Ohio mottoes.
209	Display of the national flag
210	Food allergy protection policy
211	Possession and use of Epinephrine auto injector to treat anaphylaxis
212	Possession and use metered dose inhaler or dry powder inhaler to alleviate asthmatic symptoms.
213	Diabetes care for enrolled students
214	Examinations and diagnoses by school physician
215	hearing and visual tests of school children - exemptions
217	Examine admission packet for appropriate requirements. Student file review to ensure it is being enforced.
218	Proof of required immunizations - exceptions.

219	District bullying prevention initiatives.
220	District policy prohibiting harassment, intimidation, or bullying required.
221	Adjudication order permanently excluding pupil from public schools.
222	Policy regarding suspension, expulsion, removal, and permanent exclusion.
223	Suspension, expulsion or permanent exclusion - removal from curricular or extracurricular activities.
224	Prohibiting incentives to enroll in district
225	Regulations and requirements regarding eye protective devices
226	School report card provided to parent
227	Testing requirements for fulfilling curriculum requirement for diploma
229	Diploma or honors diploma
230	School's grade promotion and retention policy
231	Fourth grade reading capability
235	Requirements for high school graduation - workforce or college preparatory units
236	Policy on Career Advising, cont.
237	Policy on Career Advising
238	How the school addresses college and career readiness and financial literacy
239	Notice of core curriculum requirements and consequences of not meeting the curriculum
240	Advanced standing programs for college credit
241	Policy governing academic prevention and intervention services
243	School emergency management plans
244	Accurate record-keeping of schools that test hearing and vision of students
253	Provision of data to multi-state consortium prohibited.
259	Academic standards - model curriculum
260	Data verification code for younger children receiving state services
261	District to administer diagnostic assessment - intervention services
262	College and work ready assessment system
263	Use of test scores in grade promotion decisions
264	Administration and grading of assessments
265	Requirement to provide intervention services
266	Ohio graduation tests
268	Political Subdivision Tort Liability
269	Employer may not penalize employee for being called to jury duty
270	Child abuse reporting
271	Response respecting sealed records - index - limited inspection
272	Nonprofit corporation law definitions
273	Availability of public records for inspection and copying
274	Personal information systems

275	Public meetings - exceptions
276	Audit statement regarding adoption of anti-harassment policy
277	Financial audits and financial records
279	Missing children clearing house- missing children fund
280	Public Officers - Ethics
281	Pesticide use in schools
289	School transportation fees
293	Procedures for submitting data and presenting information
294	Responsibilities of an information technology center and a user entity
295	Information technology center permit eligibility and application
296	Purchase or procurement of insurance for educational employees
297	Calculating student populations
298	Devices to regulate ingress and egress through doors in school buildings
300	Assignment of course grade; credit
306	Joint educational programs
307	Awarding high school credit for course completed outside regular school hours at accredited post-secondary institution
310	Agreement with data acquisition site
312	Requests for data verification code
313	Autism scholarship program - data verification code request
314	Request for data verification code of applicant
315	Use of blended learning model
317	Dereliction of duty
318	Raffles - Illegal conduct of raffle - penalties
319	Determining school district to bear cost of educating child - change of residence

The School was found to be non-compliant in the following areas:

Item #	Section Title
50	Training on public records and open meetings laws
165	Model pathways
203	Publication of information regarding online education and career planning tool.
204	Health and safety review
245	Policy on parental involvement in schools that includes foster caregiver
267	Having an unlawful interest in a public contract
309	Member of governing authority of community school prohibited from membership on board of

	education
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The following items on the School’s checklist were deemed non-applicable for reasons cited:

Item #	Section Title	Reason Item is Not Applicable
1	Un-auditable community school	The school has not been un-auditable.
7	Reopening of permanently closed community school	No re-opening
9	Plan by computer-based schools for services to disabled students	The school is not a computer-based school.
10	Orientation course	Not an e-School
11	Maximum daily hours by computer-based school student	Not an e-School
12	Withdrawal of computer-based school student not taking tests	Not an e-School
13	Computer-based schools to provide location for statewide tests	Not an e-School
14	No contracts for facility space after 7-1-04	Not an e-School
15	Standards for internet- or computer-based community schools	Not an e-School
17	Child entitled to computer supplied by the school	Not an e-School
18	Internet- or computer-based schools	Not an e-School
19	Enrollment limitations for internet- or computer-based community schools	Not an e-School
25	Placement of automated external defibrillator in school	The school does not have an external defibrillator for use.
26	Screening for body mass index and weight status category	Screening optional
30	Removal of conversion community school employees from collective bargaining unit.	Employees are a third-party hire
31	Suspension of employee pending criminal action	No such situation
32	Teachers and nonteaching employees (Collective Bargaining)	Employees are a third-party hire
33	Teachers and nonteaching employees (Collective Bargaining)	Employees are a third-party hire
35	Transportation of native students provided by community school - agreement	No such students
37	Community School; career-technical education	No CTE Program

305	Agreements to share services	No shared services contract
308	Plans for completion of make up days via web access	Don't use blizzard bags
311	Municipal school district student advisory committees	Liberty Preparatory School is not designated as a municipal school district
316	Initiation of community learning center process	Not establish a community learning center

The Sponsor gives the school a “B-”rating in Legal Compliance. A number of items which appear on the extensive School Compliance Checklist are borderline compliant. However, the School has engage legal counsel to assist them in addressing the items which necessitated changes in policy. *The school has met the Legal Compliance.*
